



*The Niagara Catholic District School Board through  
the charisms of faith, social justice, support and leadership,  
nurtures an enriching Catholic learning community for all  
to reach their full potential and become living witnesses of Christ.*

*AGENDA AND MATERIAL*

## **BOARD MEETING**

**TUESDAY, SEPTEMBER 29, 2020  
6:30 P.M.**

*FATHER KENNETH BURNS, C.S.C. BOARD ROOM  
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO*



**SEEDS OF FAITH**  
**MASS · MERCY · MISSION**  
**2018-2021**

### **A. ROUTINE MATTERS**

- |  |      |
|--|------|
| 1. Opening Prayers – Trustee Burtnik   | -    |
| 2. Roll Call   | -    |
| 3. Approval of the Agenda  | -    |
| 4. Declaration of Conflict of Interest   | -    |
| 5. Minutes of the Board Meeting  | -    |
| 5.1 June 22, 2020  | A5.1 |
| 5.2 June 23, 2020  | A5.2 |
| 5.3 June 26, 2020  | A5.3 |
| 5.4 June 30, 2020  | A5.4 |
| 5.5 July 14, 2020  | A5.5 |
| 5.6 August 24, 2020  | A5.6 |
| 6. Consent Agenda Items  |      |
| 6.1 Unapproved Minutes of the Committee of the Whole Meeting of September 15, 2020                             | A6.1 |
| 6.2 Approved Minutes of the Audit Committee Meeting of November 22, 2019                                       | A6.2 |
| 6.3 Approved Minutes of the Special Education Advisory Committee (SEAC)<br>Meeting of June 3, 2020             | A6.3 |
| 6.4 Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC)<br>Meeting of May 7, 2020    | A6.4 |
| 6.5 Appointment of Community Representatives to the Niagara Catholic Parent Involvement<br>Committee 2020-2021 | A6.5 |
| 6.6 In-Camera Agenda Items F1, F2, F4.1, F4.2, F4.3, F5, F6, F7, F8, F12.1.1, F12.1.2,<br>F12.1.3 and F12.1.4  | -    |

### **B. DELEGATIONS/PRESENTATIONS**

### **C. COMMITTEE AND STAFF REPORTS**

- |   |    |
|---|----|
| 1. Niagara Catholic Reopening Plan Update         | -  |
| 2. In Person Versus Virtual Learners              | C2 |
| 3. System Priorities Achievement Report 2019-2020 | C3 |

- |     |                          |      |
|-----|--------------------------|------|
| 4.  | Financial Reports        | -    |
| 4.1 | 2019-2020 Update         | -    |
| 4.2 | 2020-2021 Budget Booklet | C4.2 |

**D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

- |     |  |      |
|-----|--|------|
| 1.  | Correspondence   | -    |
| 2.  | Report on Trustee Conferences Attended   | -    |
| 3.  | General Discussion to Plan for Future Action   | -    |
| 4.  | Trustee Information  |      |
| 4.1 | Calendar of Events – October 2020  | D4.1 |
| 5.  | Open Question Period   |      |
|     | <i>(The purpose of the Open Question Period is to allow members of the Catholic school supporting public to ask about items on that night's public agenda or any previous agendas, and the Board to answer and react.)</i> |      |

**E. NOTICES OF MOTION**

**F. BUSINESS IN CAMERA**

**G. REPORT ON IN CAMERA SESSION**

**H. FUTURE MEETINGS AND EVENTS**

**I. MOMENT OF SILENT REFLECTION FOR LIFE**

**J. ADJOURNMENT**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
SEPTEMBER 29, 2020**

***PUBLIC SESSION***

**TITLE: MINUTES OF THE BOARD MEETING OF  
JUNE 22, 2020**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of June 22, 2020, as presented.



# MINUTES OF THE SPECIAL BOARD MEETING

**MONDAY, JUNE 22, 2020**

Minutes of the Special Meeting of the Niagara Catholic District School Board, held on Monday, June 22, 2020 at 8:30 a.m. in the Father Kenneth Burns c.s.c Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 8:30 a.m. by Chair Fera.

## A. ROUTINE MATTERS

### 1. Opening Prayer

Opening Prayer were led by Bishop Bergie.

### 2. Roll Call

Chair Fera noted that all Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Frank Fera	✓			
Larry Huibers	✓			
Daniel Moody	✓			
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner	✓			

Special Guest:

Honorary Chair: (Most Rev.) **Gerard P. Bergie**, D.D., Bishop of St. Catharines

The following staff were electronically in attendance:

**John Crocco**, Director of Education

**3. Approval of the Agenda**

Moved by Trustee Prince  
Seconded by Trustee Moody

**THAT** the Niagara Catholic District School Board approve the Agenda of the Special Board Meeting of June 22, 2020, as presented.

**CARRIED**

**4. Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

**B. BUSINESS IN CAMERA**

Moved by Trustee Burtnik  
Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

Director Crocco disconnected from the meeting at this time.

The Niagara Catholic District School Board moved into the In Camera Session of the Special Board Meeting at 8:35 a.m. and reconvened at 9:50 p.m.

**C. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Prince  
Seconded by Trustee Moody

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Special Board Meeting of June 22, 2020.

**CARRIED**

Moved by Trustee Burtnik  
Seconded by Trustee Moody

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item B2 of the In Camera Agenda.

**CARRIED (Item B2)**

Moved by Trustee Burtnik  
Seconded by Trustee Huibers

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item B3 of the In Camera Agenda.

**CARRIED (Item B3)**

**D. MOMENT OF SILENT REFLECTION FOR LIFE**

**E. ADJOURNMENT**

Moved by Trustee Sicoli  
Seconded by Trustee Prince

**THAT** the June 22, 2020 Special Board Meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 9:51 p.m.

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Minutes of the Special Meeting of the Niagara Catholic District School Board held on **June 22, 2020**.

Approved on the **September 29, 2020**.

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Frank Fera  
Chair of the Board

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Camillo Cipriano  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
SEPTEMBER 29, 2020**

***PUBLIC SESSION***

**TITLE: MINUTES OF THE BOARD MEETING OF  
JUNE 23, 2020**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of June 23, 2020, as presented.



## MINUTES OF THE BOARD MEETING

**TUESDAY, JUNE 23, 2020**

Minutes of the Electronic Meeting of the Niagara Catholic District School Board, held on Tuesday, June 23, 2020.

Once all Trustees were confirmed to be connected electronically, the meeting was called to order at 6:33 p.m. by Chair Fera.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Prince

2. Roll Call

Chair Fera noted that all Trustees and Student Trustees were electronically in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder		✓		
Kathy Burtnik		✓		
Frank Fera		✓		
Larry Huibers		✓		
Daniel Moody		✓		
Leanne Prince		✓		
Dino Sicoli		✓		
Paul Turner		✓		
<b>Student Trustees</b>				
Jade Bilodeau		✓		
Luca DiPietro		✓		

The following staff were electronically in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of



Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Moody  
Seconded by Trustee Prince

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of June 23, 2020, as amended.  
Item F9 placed after F14

**CARRIED**

**4. Declaration of Conflict of Interest**

Disclosures of Interest were declared by Trustees Huibers and Moody with Item F9.4 and Trustee Fera with Items F9.3 and F9.4 of the In Camera Agenda. These trustees have family members who are employees of the Board. They left the meeting during discussion of this item.

**5. Approval of Minutes of the Board Meeting**

- 5.1 May 5, 2020**
- 5.2 May 26, 2020**
- 5.3 June 9, 2020**
- 5.4 June 15, 2020**
- 5.5 June 16, 2020**

Moved by Trustee Sicoli  
Seconded by Trustee Huibers

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of May 5 & 26 and June 9, 15 & 16, 2020, as presented.

**CARRIED**

**6. Consent Agenda Items**

Trustee Burtnik requested Items F4.5 and F7 be held. Item F4.5 was moved to Section F15 of the In-Camera agenda, and Item F7 was moved to Section F11 of the In-Camera agenda.

**6.1 Unapproved Minutes of the Committee of the Whole Meeting of June 9, 2020 and Consideration of Recommendations**

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole of June 9, 2020, as presented.

**6.1.1 Larkin Estate Admission Awards 2020-2021**

**THAT** the Niagara Catholic District School Board approve the payment of \$4,725.00 for Larkin Estate Admission Awards for eligible students, as presented.

**6.1.2 The Provisions of Special Education Programs and Services – Special Education Plan**

**THAT** the Niagara Catholic District School Board approve the revisions, as set out in Appendix A to be included in the Special Education Plan, *Building Bridges and Services 2020 and Beyond*, as presented.

**6.1.3 Draft Board and Committee Meeting Dated Calendar 2020-2021**

**THAT** the Niagara Catholic District School Board approve the Draft Board and Committee Meeting Dates Calendar 2020-2021, as presented.

**6.2 Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of May 6, 2020**

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of May 6, 2020, as presented.

**6.3 Executive Council Power – July & August 2020**

**THAT** the Niagara Catholic District School Board empower Executive Council to approve any actions, of an emergency nature, recommended by the Director of Education, if a quorum cannot be achieved after a Special Meeting of the Board is called as per Board By-Laws, during the months of July and August 2020.

**6.4 In-Camera Items F1, F2, F3, F4, F4.1, F4.2, F4.3, F4.4, F5, F6, and F8**

Moved by Trustee Huibers  
Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board adopt the consent agenda items.

**CARRIED**

**B. DELEGATIONS/PRESENTATIONS**

**1. Student Trustees and Co-Chairs – Student Senate 2019-2020 Appreciation**

Director Crocco expressed gratitude and pride on the insights, abilities, leadership and commitment to Catholic education of Student Trustees Jade Bilodeau and Luca DiPietro. He listed the many achievements Jade has accomplished and wished her all the best in all her future endeavours.

On behalf of the Board, Chair Fera acknowledged Student Trustee Jade Bilodeau for her commitment to Catholic education, her humility and her work in social justice. He noted that with her diligence, honesty, integrity and creativity she will not only prevail to the common good, but will prevail as a top notch university student.

Student Trustee Jade Bilodeau expressed her gratitude for the opportunity to serve as a Student Trustee, and thanked Trustees for being mentors and for welcoming her and treating her like a family. She acknowledge senior staff for their dedication, education and guidance. She expressed gratitude to Director Crocco for being a role model to herself and for the ongoing support to herself as well as the 23,000 students he serves. Jade acknowledged her co-chair Luca DiPietro and wished him and incoming Student Trustee Sydney Yott all the best for the coming year.

Student Trustee Luca DiPietro noted the greater appreciation he has gained for the Catholic education system during his first year as a Student Trustee, and noted the growth and learning he has experienced would not have been possible without Trustees and Senior Staff. He thanked the Trustees for their warmth, kindness and encouragement to find his voice. To the members of senior staff he thanked them for their hard work. Luca acknowledge the influence that Director Crocco has had on him throughout his journey as a student leader. He thanked him

for his support, leadership and mentorship. To his co-chair, he acknowledged how blessed he was to have Jade as a co-chair and wished her luck as she moves on to University.

2. **Secondary Education Alternate Rural Delivery – Lord Mayor Betty Disero and Caroline Polgrabia**

Lord Mayor Betty Disero and Caroline Polgrabia presented the Secondary Education Alternative Rural Delivery.

Lord Mayor Disero and Ms. Polgrabia answered questions of Trustees.

### **C. COMMITTEE AND STAFF REPORTS**

1. **Niagara Catholic District School Board Response to COVID-19 Pandemic – Learning From Home and September 2020 Re-opening Plan**

Director Crocco provided an update on the Niagara Catholic District School Board Response to COVID-19 Pandemic – Learning from Home and a plan for September 2020 Re-opening.

Director Crocco provided a brief update on the input of the Thoughtexchange and noted a more detailed report will be provided to the Board.

Director Crocco answered questions of Trustees.

2. **Ministry of Education GSN Funding for Original Estimates Budget 2020-2021**

Giancarlo Vetrone presented the Ministry of Education GSN Funding for Original Estimates Budget 2020-2021.

Director Crocco suggested that a Special Board meeting take place on Tuesday, July 14, 2020 to present the original estimates for the 2020-2021 year if quorum can be reached.

3. **Financial Report as at May 31, 2020**

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Financial Report for information.

### **D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

1. **Correspondence**

Nil

2. **Report on Trustee Conferences Attended**

Nil

3. **General Discussion to Plan for Future Action**

- Plan for a Special Board meeting on July 14, 2020 to be confirmed for the Original Estimates Budget 2020-2021.
- Continue to work on a plan for September re-opening.

- Continue to work on the final report of the System Priorities 2019-2020 to present to the September Board meeting.
- Continue to work on the cyclical review of policies.
- Continue to look at school and system level staffing requirements for the fall.

#### **4. Trustee Information**

Director Crocco confirmed presentation of items D4.1 and D4.2 for the information or questions of Trustees.

Director Crocco highlighted the Catholic Education Centre summer hours for Trustees information and noted that all school marquee signs across the system will have the Board office phone number as well as the on-line registration web address for families who wish to register for September 2020.

##### **4.1 Spotlight on Niagara Catholic – June 9, 2020**

##### **4.2 Calendar of Events – September 2020**

Chair Fera took this time to express his, and the Board's gratitude, to Superintendent's Baldasaro, Iannantuono and Controller Whitwell. To Superintendent Baldasaro he noted that her work has been characterized by her honesty, integrity and diligence. He thanked Superintendent Iannantuono for his diligence, dedication and assiduous service to the Niagara Catholic District School Board. To Controller Whitwell he expressed appreciation for his experience, work ethics and his candid and social personality. Chair Fera acknowledged his pride and admiration in Director Crocco's accomplishments as a teacher, Vice-Principal, Principal, Superintendent and as the Director for the past 12 years. He expressed gratitude for utilizing his endless energy to promote and enhance the educational wellbeing of Niagara Catholic by working closely with Bishop Bergie to enrich Catholic education through the Strategic Plan of Vision 2020. He wished them all well during their retirement on behalf of the Board.

Trustees Turner, Burtnik, Prince, Huibers and Burkholder echoed their appreciation and best wishes.

Director Crocco, on behalf of all retirees wished the Board continued success and thanked the Board for the privilege of serving students, families, staff, Bishop's, Pastors, the community and the Board in the vocation of Catholic education.

#### **5. Open Question Period**

None Submitted

### **E. NOTICES OF MOTION**

### **F. BUSINESS IN CAMERA**

Moved by Trustee Prince  
Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board move into the In Camera Session.  
**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:38 p.m. and reconvened at 12:20 a.m.

## **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Prince

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of June 23, 2020.

**CARRIED**

### **SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Huibers

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of May 26, 2020, as presented.

**CARRIED (Item F1)**

Moved by Trustee Huibers

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of June 9, 2020, as presented.

**CARRIED (Item F2)**

### **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Huibers

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of May 5, 26, June 9 & 15, 2020, as presented.

**CARRIED (Item F4)**

Moved by Trustee Huibers

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of June 9, 2020, as presented.

**CARRIED (Item F5)**

## **H. FUTURE MEETINGS AND EVENTS**

## **I. MOMENT OF SILENT REFLECTION FOR LIFE**

## **J. ADJOURNMENT**

Moved by Trustee Burtnik

Seconded by Trustee Turner

**THAT** the June 23, 2020 meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 12:25 a.m.

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Minutes of the Meeting of the Niagara Catholic District School Board held on **June 23, 2020**.

Approved on **September 29, 2020**.

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Frank Fera  
Chair of the Board

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Camillo Cipriano  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
SEPTEMBER 29, 2020**

***PUBLIC SESSION***

**TITLE: MINUTES OF THE BOARD MEETING OF  
JUNE 26, 2020**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of June 26, 2020, as presented.



# MINUTES OF THE SPECIAL ELECTRONIC BOARD MEETING

## FRIDAY, JUNE 26, 2020

Minutes of the Special Electronic Meeting of the Niagara Catholic District School Board, held on Friday, June 26, 2020 at 3:00 p.m.

The meeting was called to order at 3:04 p.m. by Chair Fera.

### A. ROUTINE MATTERS

1. *Opening Prayer*

Opening Prayer were led by Trustee Turner

2. *Roll Call*

Chair Fera noted that all Trustees were in attendance electronically.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder		✓		
Kathy Burtnik		✓		
Frank Fera		✓		
Larry Huibers		✓		
Daniel Moody		✓		
Leanne Prince		✓		
Dino Sicoli		✓		
Paul Turner		✓		

The following staff were in attendance:

**John Crocco**, Director of Education; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications



**3. Approval of the Agenda**

Moved by Trustee Prince  
Seconded by Trustee Moody

**THAT** the Niagara Catholic District School Board approve the Agenda of the Special Electronic Board Meeting of June 26, 2020, as presented.

**CARRIED**

**4. Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

**B. BUSINESS IN CAMERA**

Moved by Trustee Prince  
Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

Director Crocco and Anna Pisano disconnected from the meeting at this time.

The Niagara Catholic District School Board moved into the In Camera Session of the Special Board Meeting at 3:10 p.m. and reconvened at 3:55 p.m.

**C. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Prince  
Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Special Electronic Board Meeting of June 26, 2020.

**CARRIED**

Moved by Trustee Burkholder  
Seconded by Trustee Prince

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item B1 of the In Camera Agenda.

**CARRIED (Item B1)**

**D. MOMENT OF SILENT REFLECTION FOR LIFE**

**E. ADJOURNMENT**

Moved by Trustee Sicoli  
Seconded by Trustee Prince

**THAT** the June 26, 2020 Special Electronic Meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 3:56 p.m.

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Minutes of the Special Meeting of the Niagara Catholic District School Board held on **June 26, 2020**.

Approved on the **September 29, 2020**.

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Frank Fera  
Chair of the Board

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Camillo Cipriano  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
SEPTEMBER 29, 2020**

***PUBLIC SESSION***

**TITLE: MINUTES OF THE BOARD MEETING OF  
JUNE 30, 2020**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of June 30, 2020, as presented.



# MINUTES OF THE SPECIAL ELECTRONIC BOARD MEETING

**TUESDAY, JUNE 30, 2020**

Minutes of the Special Electronic Meeting of the Niagara Catholic District School Board, held on Tuesday, June 30, 2020 at 4:15 p.m.

The meeting was called to order at 4:15 p.m. by Chair Fera.

## A. ROUTINE MATTERS

### 1. Opening Prayer

Opening Prayer were led by Trustee Burkholder

### 2. Roll Call

Chair Fera noted that all Trustees were in attendance electronically.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder		✓		
Kathy Burtnik		✓		
Frank Fera		✓		
Larry Huibers		✓		
Daniel Moody		✓		
Leanne Prince		✓		
Dino Sicoli		✓		
Paul Turner		✓		

The following staff were in attendance:

**John Crocco**, Director of Education; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Prince

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board approve the Agenda of the Special Electronic Board Meeting of June 30, 2020, as presented.

**CARRIED**

**4. Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

**B. BUSINESS IN CAMERA**

Moved by Trustee Sicoli

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

Director Crocco and Anna Pisano disconnected from the meeting at this time.

The Niagara Catholic District School Board moved into the In Camera Session of the Special Board Meeting at 4:17 p.m. and reconvened at 4:59 p.m.

**C. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Sicoli

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Special Electronic Board Meeting of June 30, 2020.

**CARRIED**

Moved by Trustee Fera

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item B1 of the In Camera Agenda.

**CARRIED (Item B1)**

**D. MOMENT OF SILENT REFLECTION FOR LIFE**

**E. ADJOURNMENT**

Moved by Trustee Burtnik

Seconded by Trustee Sicoli

**THAT** the June 30, 2020 Special Electronic Meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 5:00 p.m.

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Minutes of the Special Meeting of the Niagara Catholic District School Board held on **June 30, 2020**.

Approved on the **September 29, 2020**.

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Frank Fera  
Chair of the Board

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Camillo Cipriano  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
SEPTEMBER 29, 2020**

***PUBLIC SESSION***

**TITLE: MINUTES OF THE BOARD MEETING OF  
JULY 14, 2020**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of July 14, 2020, as presented.



# MINUTES OF THE SPECIAL BOARD MEETING

**TUESDAY, JULY 14, 2020**

Minutes of the Special Electronic Meeting of the Niagara Catholic District School Board, held on Tuesday, July 14, 2020 at 3:00 p.m.

Once all Trustees were confirmed to be connected electronically, the meeting was called to order at 3:03 p.m. by Chair Fera.

## A. ROUTINE MATTERS

### 1. Opening Prayer

Opening Prayer were led by Trustee Burtnik.

### 2. Roll Call

Chair Fera noted that all Trustees and Student Trustees were electronically in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder		✓		
Kathy Burtnik		✓		
Frank Fera		✓		
Larry Huibers		✓		
Daniel Moody		✓		
Leanne Prince		✓		
Dino Sicoli		✓		
Paul Turner		✓		
<b>Student Trustees</b>				
Jade Bilodeau		✓		
Luca DiPietro		✓		



The following staff were electronically in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Pat Rocca**, Superintendents of Education; **Scott Whitwell**, Controller of Facilities Services; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Burtnik  
Seconded by Trustee Prince

**THAT** the Niagara Catholic District School Board approve the Agenda of the Special Board Meeting of July 14, 2020, as presented.

**CARRIED**

**4. Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

**B. COMMITTEE AND STAFF REPORTS**

**1. Niagara Catholic Draft Reopening Plan September 2020**

Director Crocco presented the Niagara Catholic Reopening Plan for September 2020.

Director Crocco answered questions of Trustees.

Moved by Trustee Sicoli  
Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board endorse the Niagara Catholic Reopening Plan September 2020 Executive Summary, the Operational Plans and the process to complete the Operational Protocols and Procedures, as presented.

**CARRIED**

**2. Amended Elementary and Secondary School Year Calendars: 2020-2021**

Frank Iannantuono, Superintendent of Education presented the amended Elementary and Secondary School Year Calendars for 2020-2021.

Moved by Trustee Burkholder  
Seconded by Trustee Prince

**THAT** the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2020-2021 school year, as amended.

**CARRIED**

**3. Original Estimates for the 2020-2021 Annual Board Budget**

Director Crocco and Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Original Estimates for the 2020-2021 Annual Board Budget.

Superintendent Vetrone answered questions of Trustees.

Moved by Trustee Huibers

Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board approve the report on the Original Estimates for the 2020-2021 Annual Board Budget, as presented.

**CARRIED**

### **C. BUSINESS IN CAMERA**

Moved by Trustee Sicoli

Seconded by Trustee Turner

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Special Board Meeting at 5:08 p.m. and reconvened at 5:50 p.m.

### **D. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Sicoli

Seconded by Trustee Turner

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Special Board Meeting of July 14, 2020.

**CARRIED**

Moved by Trustee Burtnik

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item C1.1 of the In Camera Agenda.

**CARRIED (Item C1.1)**

Moved by Trustee Sicoli

Seconded by Trustee Prince

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item C1.2 of the In Camera Agenda.

**CARRIED (Item C1.2)**

### **INFORMATION ITEM**

With permission of Chair Fera, Director Crocco confirmed with the Board that as he had mentioned earlier in the year, that as per the Naming of a Board Facility, Designated Area or Chapel Policy that Principal MacDougall has informed the Cardinal Newman Catholic Elementary School community that the name of the school has been changed to St. John Henry Newman Catholic Elementary School and Principal Marion has informed the Mother Teresa Catholic Elementary School community that the name of the school has been changed to St. Teresa of Calcutta Catholic Elementary School. Over the summer months, Facilities Services will change the lettering on the school building and the school marquee sign to reflect the name changes. In the fall, both school principals will lead students, staff and families in a celebration of the name changes following the canalization of the individual for whom the school is named and has been changed by the Catholic Church.

### **E. MOMENT OF SILENT REFLECTION FOR LIFE**

## F. ADJOURNMENT

Moved by Trustee Prince  
Seconded by Trustee Sicoli

**THAT** the July 14, 2020 Special Meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 5:51 p.m.

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Minutes of the Special Meeting of the Niagara Catholic District School Board held on **July 14, 2020**.

Approved on the **September 29, 2020**.

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Frank Fera  
Chair of the Board

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Camillo Cipriano  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
SEPTEMBER 29, 2020**

***PUBLIC SESSION***

**TITLE: MINUTES OF THE BOARD MEETING OF  
AUGUST 24, 2020**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of August 24, 2020, as presented.



# MINUTES OF THE SPECIAL ELECTRONIC BOARD MEETING

**MONDAY, AUGUST 24, 2020**

Minutes of the Special Electronic Meeting of the Niagara Catholic District School Board, held on Monday, August 24, 2020 at 4:00 p.m.

Once all Trustees were confirmed to be connected electronically, the meeting was called to order at 4:06 p.m. by Chair Fera.

## A. ROUTINE MATTERS

### 1. Opening Prayer

Opening Prayer were led by Trustee Burtnik.

### 2. Roll Call

Chair Fera noted that all Trustees Burkholder and Moody, and Student Trustee Bilodeau were excused.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder				✓
Kathy Burtnik		✓		
Frank Fera		✓		
Larry Huibers		✓		
Daniel Moody				✓
Leanne Prince		✓		
Dino Sicoli		✓		
Paul Turner		✓		
Student Trustees				
Jade Bilodeau				✓
Luca DiPietro		✓		
Sydney Yott		✓		

The following staff were in attendance electronically:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Pat Rocca**, Superintendents of Education; **Scott Whitwell**, Controller of Facilities Services; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communication.

**3. Approval of the Agenda**

Moved by Trustee Huibers

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Agenda of the Special Board Meeting of August 24, 2020, as presented.

**CARRIED**

**4. Disclosure of Interest**

Trustee Huibers declared he may have a conflict of interest with Item C2.1 and will excuse himself should that be the case.

**B. COMMITTEE AND STAFF REPORTS**

Chair Fera welcomed Camillo Cipriano, Clark Euale, Gino Pizzoferrato and Kim Kinney to the meeting.

Chair Fera expressed gratitude to Director Crocco for keeping Trustees well informed on all the issued relating to COVID-19 as directed by the Province and Medical Officer of Health, and noted his guidance has been invaluable to the Board, students, parents and staff.

Director Crocco also welcomed the four new members of senior staff.

**1. Niagara Catholic Reopening Plan 2020-2021**

Director Crocco along with Senior Administrative Council presented updates to the Niagara Catholic Reopening Plan 2020-2021 and included updated information from the Ministry of Education since the last communication to the Board.

Director Crocco and members of senior staff answered questions of Trustees.

**C. BUSINESS IN CAMERA**

Moved by Trustee Sicoli

Seconded by Trustee Huibers

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Special Board Meeting at 6:34 p.m. and reconvened at 6:58 p.m.

#### **D. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Sicoli

Seconded by Trustee Huibers

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Special Board Meeting of August 24, 2020.

**CARRIED**

Moved by Trustee Burtnik

Seconded by Trustee Huibers

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item C1.1 of the In Camera Agenda.

**CARRIED (Item C1.1)**

Moved by Trustee Sicoli

Seconded by Trustee Turner

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item C1.2 of the In Camera Agenda.

**CARRIED (Item C1.2)**

#### **E. MOMENT OF SILENT REFLECTION FOR LIFE**

#### **F. ADJOURNMENT**

Moved by Trustee Burtnik

Seconded by Trustee Prince

**THAT** the August 24, 2020 Special Electronic Meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 6:59 p.m.

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Minutes of the Special Meeting of the Niagara Catholic District School Board held on **August 24, 2020**.

Approved on the **September 29, 2020**.

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Frank Fera  
Chair of the Board

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Camillo Cipriano  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
SEPTEMBER 29, 2020**

***PUBLIC SESSION***

**TOPIC: UNAPPROVED MINUTES OF THE COMMITTEE OF THE  
WHOLE MEETING OF SEPTEMBER 15, 2020**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of September 15, 2020, as presented.





## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

### TUESDAY, SEPTEMBER 15, 2020

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Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, September 15, 2020 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:30 p.m. by Vice-Chair Sicoli.

#### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Burkholder

2. Roll Call

Vice-Chair Sicoli noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Frank Fera	✓			
Larry Huibers	✓			
Daniel Moody	✓			
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner	✓			
<b>Student Trustees</b>				
Luca DiPietro	✓			
Sydney Yott	✓			

The following staff were in attendance:

**Camillo Cipriano**, Director of Education; **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Kimberly Kinney**, **Gino Pizzoferrato**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

Vice-Chair Sicoli took this opportunity to welcome Director Cipriano, Superintendents Kinney, Pizzoferrato and Controller Euale.

**3. Approval of the Agenda**

Moved by Trustee Fera

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of September 15, 2020, as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

No Declaration of Conflict of Interest was declared with any items on the Agenda.

**5. Approval of Minutes of the Committee of the Whole Meeting of June 9, 2020**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of DATE, as presented.

**CARRIED**

**6. Consent Agenda Items**

Trustee Burkholder requested Item A6.2 be held. This item was moved to Committee and Staff Reports Section C4 of the agenda.

**6.1 Staff Development Department Professional Development Opportunities**

Presented for information.

**6.2 Capital Projects Progress Report Update**

Moved to section C4.

**6.3 In Camera Items F1 and F3**

Moved by Trustee Huibers

**THAT** the Committee of the Whole adopt consent agenda items.

**CARRIED**

**B. PRESENTATIONS**

Nil

## C. COMMITTEE AND STAFF REPORTS

### 1. Director of Education and Senior Staff Introduction to the 2020-2021 School Year and Niagara Catholic Reopening Plan Updates

Director Cipriano and members of Senior Administrative Council presented the Introduction to the 2020-2021 School year and Niagara Catholic Reopening Plan Updates report.

Director Cipriano and Senior Administrative Council answered questions of Trustees.

### 2. Accountability Financial Report as of August 31, 2020

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Accountability Financial Report as of August 31, 2020.

Superintendent Vetrone answered questions of Trustees.

### 3. Monthly Updates

#### 3.1 Student Trustees' Update

Sydney Yott and Luca DiPietro, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

#### 3.2 Senior Staff Good News Update

Senior Staff highlights included:

##### **Controller Clark Euale**

- The following funds have been distributed through the good work of facilities staff to families in need; Niagara Nutritions Partners - \$99,635, Pro Grant Funds - \$13,050, Supporting Students and Families Fund - \$13,000, Niagara Community Foundation Grant - \$10,000, Helping Hands - \$6,800, Foundation for Catholic Education - \$2,000, United Way and the Niagara Nutrition Partner's Pencil Case Initiative supplied 20 Niagara Catholic schools with 40 pencil cases filled with supplies and a \$25.00 gift card. The Food for Kids provided prepacked food bags since March to Niagara Catholic families in need. The community garden tended by facilities services staff donated the seasonal harvest to the Mission in Welland, the Hope Centre Food Bank in Welland and Project Share in Niagara Falls.

##### **Superintendent Kimberly Kinney**

- Last week St. Elizabeth Catholic Elementary School welcomed Minister of Education Stephen Lecce, MPP Sam Oosterhoff, Chair Fera, Vice-Chair Sicoli, Director Cipriano and a representative from our coterminous board to celebrate plans for a joint new school in Wainfleet.

##### **Superintendent Gino Pizzoferrato**

- Superintendent Pizzoferrato wished to acknowledge the positive experiences when visiting Niagara Catholic schools this past week. During these very stressful and uncertain times he was met with optimism and a genuine willingness by staff to do what is right at all costs for the success of their students.

4. **Consent Agenda Item A6.2 Capital Projects Progress Report Update**

Controller Euale answered questions of Trustees.

**D. INFORMATION**

1. **Trustee Information**

Director Cipriano confirmed presentation of items D1.1 to D1.3 for the information or questions of Trustees.

1.1 **Spotlight on Niagara Catholic – June 23, 2020**

1.2 **Calendar of Events – September 2020**

1.3 **OCSTA 2020 Fall Regional Virtual Meeting – September 22, 2020**

**E. OTHER BUSINESS**

1. **General Discussion to Plan for Future Action**

Nil

**F. BUSINESS IN CAMERA**

Moved by Trustee Moody

**THAT** the Committee of the Whole move into the In Camera Session.

**CARRIED**

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 9:13 p.m. and reconvened at 9:20 p.m.

**G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Moody

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of September 15, 2020.

**CARRIED**

**SECTION A: STUDENT TRUSTEES INCLUDED**

Moved by Trustee Huibers

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on June 9, 2020, as presented.

**CARRIED (Item F1)**

## **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Huibers

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on June 9, 2020, as presented.

**CARRIED (Item F3)**

## **H. ADJOURNMENT**

Moved by Trustee Prince

**THAT** the September 15, 2020 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 9:36 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **September 15, 2020.**

Approved on **October 13, 2020.**

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Dino Sicoli  
Vice-Chair of the Board

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Camillo Cipriano  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
SEPTEMBER 29, 2020**

***PUBLIC SESSION***

**TITLE: MINUTES OF THE AUDIT COMMITTEE MEETING OF  
NOVEMBER 22, 2019**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board receive the Minutes of the Audit Committee Meeting of November 22, 2019, as presented for information.



## MINUTES OF THE AUDIT COMMITTEE MEETING (PUBLIC SESSION)

**FRIDAY, NOVEMBER 22, 2019**

Minutes of the Audit Committee Meeting (public session) of the Niagara Catholic District School Board, held on November 22, 2019 in the Holy Cross Community Room at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 10:06 a.m. by Chair, Kathy Burtnik.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Kathy Burtnik.

2. Roll Call

Committee Member	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Dino Sicoli	✓			
Paul Turner	✓			
Mario Falvo	✓			
Louie Finelli			✓	

Resources to the Audit Committee were in attendance:

**John Crocco**, Director of Education, Secretary/Treasurer  
**Giancarlo Vetrone**, Superintendent of Business and Financial Services  
**Rosa Rocca**, Controller Business and Finance  
**John Forte**, Regional Internal Audit Team  
**Melanie Dugard**, Grant Thornton LLP  
**Chris Guglielmi**, Grant Thornton LLP

Staff in attendance:

**Shari Bush**, Recording Secretary/Administrative Assistant, Business and Financial Services

3. Approval of the Public Agenda of November 22, 2019.

Moved by Dino Sicoli

**THAT** the Niagara Catholic Audit Committee approve the Agenda of the Audit Committee Meeting (Public Session) of Friday, November 22, 2019.

**CARRIED**

**4. Declaration of Conflict of Interest**

No Declarations of Conflicts of Interest were declared with any items on the agenda.

**5. Approval of Minutes of the Audit Committee Meeting (Public Session)**

**5.1 October 25, 2019**

Moved by Paul Turner

**THAT** the Niagara Catholic Audit Committee approve the Minutes of the Audit Committee Meeting (Public Session) of October 25, 2019.

**CARRIED**

**B. REPORTS**

**1. Regional Internal Audit Status Report**

John Forte presented the Regional Internal Audit Status Report to the committee members.

**2. Records and Information Management Audit – Terms of Reference**

John Forte presented the Records and Information Management Audit – Terms of Reference for approval.

Moved by Mario Falvo

**THAT** the Niagara Catholic Audit Committee approve the Records and Information Management Audit – Terms of Reference as presented.

**CARRIED**

**C. BUSINESS IN CAMERA**

The meeting was moved to the Business In-Camera Session at 10:12 a.m.

**D. OTHER BUSINESS**

Giancarlo Vetrone and Rosa Rocca presented the Draft Consolidated Financial Statements for approval to the committee

Moved by Mario Falvo

**THAT** the Niagara Catholic Audit Committee approve the Draft Consolidated Financial Statements as presented.

**CARRIED**

**E. FUTURE MEETINGS**



Next Audit Committee Meeting is Friday, June 19, 2020 at 10:00 a.m.

**F. ADJOURNMENT**

Meeting was adjourned at 11:25 a.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
SEPTEMBER 29, 2020**

***PUBLIC SESSION***

**TITLE: MINUTES OF THE SPECIAL EDUCATION ADVISORY  
COMMITTEE (SEAC) MEETING OF JUNE 3, 2020**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board receive the Minutes of the Special Education Advisory Committee (SEAC) Meeting of June 3, 2020, as presented for information.



## MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING WEDNESDAY, JUNE 3, 2020

Minutes of the Meeting of the Special Education Advisory Committee held on **Wednesday, June 3, 2020**, at 6:30 pm Electronic Meeting in Compliance with Education Act Section 207 and Ontario Regulation 463/97 Section 5.1 (2) Public Access 1-866-862-7608, Access Code 2139996#

Vice-Chair Murphy called the meeting to order at 6:30 pm.

### A. ROUTINE MATTERS

#### 1. Opening Prayer

Board Trustee Burtnik and Superintendent of Education Rocca provided special Intentions.  
 Vice-Principal Filice led opening prayers.

#### 2. Roll Call

Members	Affiliations	Yes	Excused
Dick Kelsey	Indigenous Community Member	✓	
Harvey, Dorothy	Niagara Children's Centre		✓
Helmeczi, Bill	Pathstone Mental Health	✓	
Howcroft, Andrew	Community Living Welland Pelham	✓	
Murphy, Karen	Autism Ontario Niagara Region Chapter	✓	
Nangle, Ted	Learning Disabilities Association of Niagara Region	✓	
Palombo, Pina	Down Syndrome Niagara	✓	
Racine, Anna	Community Member		✓
Smith, Lorraine	Mainstream		✓
Smith, Rita	Community Living Port Colborne/Wainfleet	✓	
Burtnik, Kathy	<ul style="list-style-type: none"> <li>• <b>Board Trustee of St. Catharines</b></li> </ul>	✓	
Fera, Frank	<ul style="list-style-type: none"> <li>• <b>Chair of the Board</b></li> </ul>	✓	
Filice, Adele	<ul style="list-style-type: none"> <li>• <b>Vice-Principal, Secondary</b></li> </ul>	✓	
Kerho, Chris	<ul style="list-style-type: none"> <li>• <b>Principal, Elementary</b></li> </ul>	✓	
Willett, Adeline	<ul style="list-style-type: none"> <li>• <b>Student Senate Representative</b></li> </ul>	✓	

The following staff members were in attendance:

**Pat Rocca**, Superintendent of Education, **David O'Rourke**, Coordinator of Special Education, **Vincent Mancuso** – Behaviour Resource Teacher and **Jennifer Lanese**, Recording Secretary/Administrative Assistant to Superintendent Rocca. Director of Education Crocco was a special guest that evening.

**3. Approval of the Agenda**

- Moved by Andrew Howcroft
- Seconded by Bill Helmeczi

**THAT** THE Special Education Advisory Committee approves the Agenda of the Special Education Advisory Committee Meeting of **June 3, 2020**.

**CARRIED**

**4. Disclosure of Interest**

- No Disclosures of Interest were declared with any items on the Agenda.

**5. Approval of Minutes of the Special Education Advisory Committee of May 6, 2020**

- Moved by Andrew Howcroft
- Seconded by Kelsey Dick

**THAT** THE Special Education Advisory Committee approves the Minutes of the Special Education Advisory Committee Meeting of **May 6, 2020**, as presented.

**CARRIED**

## **B. PRESENTATIONS**

- There were no presentations that evening.

## **C. AGENDA ITEMS**

**1. Other Related Items**

**1.1 *Annual Review of the Special Education Plan***

- The Ministry of Education requires district School Boards to publicly make available a comprehensive report regarding the current special education programs and services of the Board. ***Building Bridges to Services 2020 and Beyond*** is our Board's current version of the Ministry of Education mandated Special Education Plan that includes the components that are defined in *Special Education in Ontario Kindergarten to Grade 12 Policy and Resource Guide 2017* as well as the protocols established in Policy and Program Memorandum 149.
- In compliance with Regulation 464/97, Student Support staff consults with the Niagara Catholic Special Education Advisory Committee (SEAC) in the preparation and update of

the Special Education Plan.

- A checklist that notes the plan's parts, updated sections and the URL leading to the Special Education Plan on our Board's website is annually completed, and submitted to the London Regional Education Office by **July 31, 2020**. The 2020 Special Education Plan can be accessed from the Board's website. Select <Programs>, Select <Special Education>, Select <Special Education Plan> or by clicking on the direct link:  
<https://cdn.niagaracatholic.ca/wp-content/uploads/2020/06/Special-Education-Plan-2020-WHITEBG.pdf>

### **1.1 Motion to Approve Provisions**

- Moved by Bill Helmeczi
- Seconded by Andrew Howcroft  
**THAT** the Special Education Advisory Committee approve the revisions to the Provisions of Special Education Programs and Services to be included in the Special Education Plan, ***Building Bridges to Services 2020 and Beyond***.

**CARRIED**

### **1.2 Ministry Advisory Council on Special Education (MACSE) Community Collaboration Form**

- The due date for the submission of the completed MACSE forms was **Friday, May 22, 2020**.
- Superintendent of Education Rocca submitted the completed forms to the Superintendent of Student Achievement, Specialized Services Blair for the Hamilton-Wentworth District School Board.
- He will prepare a report of the suggested feedback and share it with the Committee Members at the next SEAC meeting.

## **2. Policy Review**

- The following Policies and Administrative Guidelines are currently being reviewed as part of the cyclical Policy and Administrative Guidelines Review process.
- To be considered, all submissions must identify the specific policy and include your name, phone number, address, and affiliation with Niagara Catholic.

*Anonymous or pseudonymous submissions will not be considered*

- [Equity and Inclusive Education Policy \(100.10\)](#)
  - [Retirement & Service Recognition Celebration Policy \(201.2\)302.67\)](#)
  - [Leadership Pathways Policy \(203.4\)](#)
  - [Volunteer Recognition Policy \(800.4\)](#)
- Please submit your feedback to [jennifer.pellegrini@ncdsb.com](mailto:jennifer.pellegrini@ncdsb.com) by 4:00 pm on **September 11, 2020**.

## D. AGENCY REPORTS

### 1. Learning Disabilities Association of Niagara Region – Ted Nangle

#### i) **Online Program**

- Each spring the LDANR collaborates with Brock University's Child and Youth Studies department to offer a remedial reading program. This year, it was decided to offer this program online. It has gone much more smoothly than anticipated and has allowed LDANR to serve about 30 students this spring.

#### ii) **Webinar Series**

- They have also been offering free caregiver webinars about how to support literacy, math, and coping skills at home. Past webinars can be found on their website under <resources>. There are still three weeks left in the webinar series.

#### iii) **Summer Programming**

- For the safety of our families, participants and staff, they have cancelled their SLAM camp for this summer. In place of this, they will be offering an online remedial reading program, similar to the one that was offered in the spring, for 8 weeks over the summer. These spots will be offered first to any families who were registered for their SLAM summer camp.

#### iv) **Fall Programming**

- Their fall program applications opened on May 25th, and it will remain open during the summer. As of now, they are planning to go ahead with in-person programming come the fall, although they are preparing contingency plans in the event in-person programming cannot be offered.

#### v) **Transition Programming**

- They are hoping to pilot a transition program sometime in the coming year to support students during critical transition periods, specifically with their self-advocacy skills. They have been gathering feedback from professionals in the field of learning disabilities (including the Niagara Catholic District School Board), caregivers, and individuals with learning disabilities. They will keep the community up-to-date on how this unfolds.

### 2. Niagara Children's Centre – Dorothy Harvey

- NIL Report

### 3. Autism Ontario Niagara Region – Karen Murphy

- They will be starting registration for their **Summer Camp in a Box** program starting **Friday, June 5, 2020**. Additional information is available at [www.facebook.com/AONiagara/](http://www.facebook.com/AONiagara/).

**4. Down Syndrome Niagara – Pina Palombo**

- NIL Report

**5. Community Living Welland Pelham – Andrew Howcroft**

- NIL Report

**6. Mainstream – Lorraine Smith**

- NIL Report

**7. Community Living Port Colborne / Wainfleet – Rita Smith**

- NIL Report

**8. Pathstone Mental Health – Bill Helmeczi**

- NIL Report

**9. Indigenous Community Member – Kelsey Dick**

- NIL Report

**E. STAFF REPORTS**

**1. Secondary Principals – Adele Filice**

- Vice-Principal Filice shared with the Committee members that all Secondary students are being supported and all students will continue to be supported until the end of this School Year.

**2. Elementary Principals – Chris Kerho**

- Principal Kerho echoed those comments expressed by Vice-Principal Filice. He also wanted to emphasize the dedication of the Educational Assistants (EAs) during this pandemic. He has been impressed with how the EAs have been reaching out to all students. Some EAs have even read to students. He complimented their continual commitment to all of their students.

**3. Special Education – David O'Rourke**

- Student Support staff continues to provide transition meetings and transition opportunities for students entering Niagara Catholic's schools in the fall. The Student Support Department is also facilitating transition meetings for students who are transitioning from one school to another.

**4. Pat Rocca – Superintendent of Education**

- Superintendent Rocca provided an update to the group.

**i) Special Education Funding**

- The Ministry of Education will be providing funding to provide supports to students with special education needs and mental health concerns over the summer. This will allow School Boards to offer voluntary summer employment to supporting staffing in the summer months. This funding will be allocated for:
  - o Regulated mental health professionals to provide direct supports to students on existing caseloads and to respond to crisis, (i.e., \$8 million).
  - o Staffing resources to support students with special education needs in both expanded and new summer program offerings including special education resource teachers and educational assistants, (i.e., \$6.4 million).
  - o The in-person transition back to school programs and/or supports in the two weeks before the start of the 2020-2021 school year for students with special education needs and mental health concerns.
  - o Superintendent Rocca had a meeting with the Ministry of Education yesterday about this. The Niagara Catholic District School Board is awaiting for more information and direction from the Ministry. Currently, all School Boards have the flexibility to design programs within their funding allocation to address student need based on local priorities.

**ii) Report Cards**

- All teaching staff is in the process of completing the Kindergarten Communication of Learning, Grades 1 to 8, and Grades 9 to 12 Provincial Report Cards.
- The guidelines for all staff were sent out today from the Research, Assessment, and Evaluation department regarding this process.
- The Ministry has made adjustments to its assessment, evaluation, and reporting policies to support the adaptations that staff has had to make during this time of continuity of learning.

**iii) Synchronous Learning**

- A Director's memo has been issued to all staff regarding the expectation to deliver synchronous teaching and learning.
- Professional development to assist staff through this has been ongoing.
- All parents and students also received a checklist that has been sent to all staff and families through a Director's memo and this information was also posted on the Niagara Catholic District School Board's Learn at Home Resource Page.
- The word "synchronous" is defined in the Merriam-Webster Dictionary as "happening, existing, or arising at precisely the same time; recurring or operating at the same periods." During this time of distance education, the delivery of synchronous learning range from several real-time, interactive platforms available for staff ranging from Google Meet/Hangout and Virtual Classroom



in the Niagara Catholic Virtual Learning Environment, e-mails, phone calls, audio and video conferencing, all of which are interactive, in real-time.

**iv) Thoughtexchange**

- As we continue on the journey of distance learning during the current school closures, we are extending an invitation to all students, parents/guardians, staff, pastors, and supporters of Catholic education in Niagara to participate in a Thoughtexchange on distance learning in Niagara Catholic.
- As we continue to implement Niagara Catholic's Continuity of Distance Learning Plan until at least the end of June and plan for the fall, we have partnered with Thoughtexchange to provide an online, open, interactive and transparent process to invite input from students, parents/guardians, staff and members of our community who support Catholic education as we continue to adapt to teaching, learning and supporting in a virtual environment.
- SEAC Members were invited to participate in this Thoughtexchange, which will assist Board staff in reviewing what has worked well and what we need to improve on as the Niagara Catholic District School Board plans together for the future. Thoughtexchange will provide Board staff with a summary report of all feedback. The community's voice is important to assist the Niagara Catholic District School Board in designing a plan for the months ahead and the reopening of schools.
- 

**v) Special Olympics**

- Special Olympics Ontario will be hosting Virtual School Championships throughout June! These virtual games have been designed to celebrate the accomplishments of student-athletes and the completion of another great school year!
- Any Special Olympics student-athlete with an intellectual disability across Canada between the ages of 13-21 years old is welcome to compete and participate on behalf of their school! This event is open not only to those that had qualified for the Kingston Games but all student-athletes!
- The Niagara Catholic District School Board is currently working with Special Olympics Ontario to ensure instructions for events at home include safety considerations and are conducted under the supervision of parents/guardians. Upon receipt of that information, the Board will share this with all schools.

**vi) Workshop with Bethesda**

- The Niagara Catholic District School Board has teamed up with Bethesda for a joint workshop. The Board's third and fourth collaborative workshop with Bethesda took place today from 2:00 - 3:30 pm and 6:30 - 8:00 pm.
- This workshop series describes strategies based on Applied Behaviour Analysis for educators to support children in participating in learning activities at home.

## F. TRUSTEE REPORTS

- Trustee Burtnik shared with the Committee members that the Board Trustees have been meeting regularly. She thanked the Chair of the Board for all his hard work ensuring that all Board Trustees were kept informed and up to date.
- She also told the Committee members that Senior Administrative Council would look much different for School Year 2020-2021 as three of the senior staff have announced their upcoming retirement. Director of Education Crocco, Superintendent Baldasaro, and Controller of Facilities Services Whitwell will be retiring on August 31, 2020. Most recently, Superintendent Iannantuono has announced his retirement too. She congratulated the retirees and thanked them for their years of service for the Niagara Catholic District School Board. She concluded by saying that Niagara Catholic is richer for having these senior staff members in our midst. She thanked all the Committee Members for serving on SEAC and wished them a happy and safe summer. She concluded by putting a motion forth.

### **Motion to Acknowledge and Congratulate the Retirement of Senior Staff**

Moved by – Karen Murphy

**THAT** the Special Education Advisory Council acknowledges the tremendous efforts and dedication of the service provided by **Director of Education Crocco, Superintendent of Education Baldasaro, Superintendent of Education Iannantuono,** and **Controller of Plant Facilities Whitwell** for students with exceptional needs and all students of the Niagara Catholic District School Board. We congratulate them on their retirement and wish them all of God's blessings.

**CARRIED**

## G. STUDENT REPORT

- Adeline did not have a report to present, as the Student Senate had not met since SEAC's May meeting.
- Adeline thanked the Committee members for welcoming her to the SEAC meetings. She enjoyed and appreciated the opportunity to serve as Student Senate for School Year 2019-2020. She told the group that attending the SEAC meetings has been an invaluable experience that taught her about the formal meeting process and provided her with a leadership opportunity.
- She closed by saying that this was her last SEAC meeting as she was graduating from Lakeshore Catholic High School in June. Adeline will be attending Carleton University in September to study Public Affairs and Policy Management.
- Superintendent Rocca and the Committee Members thanked Adeline for her contribution and attendance at the SEAC meetings and wished her success in all her future endeavours.

## H. NCPIC REPORT

- Vincent Mancuso attended NCPIC's meeting last month. The Ministry of Education held a virtual meeting with Parent Involvement Committee Chairs on **April 23, 2020**. A discussion was

focused on the following three topics:

- Share the practices of your NCPIC and board that support families and support learning from home.
  - Describe challenges that learning at home may pose for parents and families.
  - How else can the Ministry be helpful during these unprecedented times?
- The next NCPIC meeting will take place on **Thursday, September 10, 2020**.
  - Superintendent Rocca asked if any of the Committee Members would be willing to represent SEAC at that meeting, as Vincent Mancuso was an alternate for Lorraine Smith.
  - Kelsey Dick has graciously offered to attend the next NCPIC meeting.
  - Superintendent Rocca thanked Kelsey for representing SEAC at the next NCPIC meeting.

## I. CLOSING REMARKS

- Superintendent Rocca thanked the Committee members for their time and dedication servicing on SEAC. He concluded by congratulating Director of Education Crocco on his upcoming retirement. He extended his gratitude and appreciation to Director of Education Crocco for his exemplary leadership, tireless efforts, and mentorship. He referred the Director of Education Crocco as a champion for Special Education students. He then invited Director of Education Crocco to address the Committee members.
- Director of Education Crocco thanked the Committee members for volunteering their time and service on SEAC. He spoke about the uncertainty of how education will look like moving forward due to the COVID-19 pandemic. He assured the group that Niagara Catholic has always and will continue to follow our Board's **Special Education module**:

***We Believe:***

- ***All students can succeed.***
- ***Universal design and differentiated instruction are effective and interconnected means of meeting the learning or productivity needs of any group of students.***
- ***Successful instructional practices are founded on evidence-based research, tempered by experience.***
- ***Classroom teachers are the key educators for student's literacy and numeracy development.***
- ***Every child has their own unique pattern of learning.***
- ***The classroom teacher needs the support of the larger community to create a learning environment that supports students with special education needs.***
- ***Fairness is not sameness.***

- He extended his appreciation to the Chair of the Board Fera and Trustee Burtnik for being the vanguards to support Catholic Education. He shared his continued love and support for Niagara Catholic District School. He has been proud of serving all students of the Niagara Catholic District School Board. He concluding by promising that he will continue to be a strong advocate for Catholic Education.

## **J. FUTURE MEETINGS AND EVENTS**

- Due to the COVID-19 restrictions, there is nothing to report at this time.

## **K. MOMENT OF SILENT REFLECTION FOR LIFE**

- Vice-Chair Murphy asked all attendees to observe a moment of silence during these uncertain times.

## **L. NEXT MEETING**

- **Wednesday, September 9, 2020 at 6:30 pm** – format to be determined based on current COVID-19 restrictions.

## **M. ADJOURNMENT**

- Moved by Bill Helmeczi
- Seconded by Andrew Howcroft

**THAT** the June 3, 2020 meeting of the Special Education Advisory Committee be adjourned.

### **CARRIED**

- This meeting was adjourned at 7:25 pm.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
SEPTEMBER 29, 2020**

***PUBLIC SESSION***

**TITLE: MINUTES OF THE NIAGARA CATHOLIC PARENT  
INVOLVEMENT COMMITTEE (NCPIC) MEETING OF  
MAY 7, 2020**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board receive the Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of May 7, 2020 as presented for information.



## MINUTES OF THE ELECTRONIC NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING

**MAY 7, 2020**

Minutes of the Electronic Meeting of the Niagara Catholic Parent Involvement Committee, held on Thursday, May 7, 2020 at 6:30 p.m. The Electronic Meeting was held in Compliance with the Education Act Section 207 and Ontario Regulation 463/97 Section 5.1 (2) Public Access 1-866-862-7608 Access Code 2139996#.

Chair Nohara called the meeting to order at 6:30 p.m.

### A. ROUTINE MATTERS

#### 1. Opening Prayer

Superintendent Forsyth-Sells led the opening prayer in celebration of Catholic Education Week and with special intentions.

#### 2. Roll Call:

Parent Members	Geographical Area	Present Electronically	Excused	Absent
Shonna Daly	Fort Erie/Port Colborne/Wainfleet	√		
Darryl Nohara (Chair)	Grimsby/Lincoln/West Lincoln/Pelham	√		
Kim Hedden	Merritton/Thorold	√		
Heather McCluckie	Merritton/Thorold	√		
Marilyn Fabiano	Niagara Falls/Niagara-on-the-Lake	√		
Chris Kouroushis (Co-Chair)	Niagara Falls/Niagara-on-the-Lake	√		
Josephine Muraca-Lettieri	Niagara Falls/Niagara-on-the-Lake			√
Jitto Tom Uthup	Niagara Falls/Niagara-on-the-Lake	√		
Rita Colling	St. Catharines	√		
Jeremy Harb	St. Catharines	√		
Kate Hingston	St. Catharines			√
Melanie Oakes-Flegg	Welland		√	
Carrie Vernelli	Welland	√		
Leone Strilec	Development and Peace		√	
Shelley Gilbert	Society of St. Vincent de Paul	√		
Fr. Peter Rowe	Bishop/Diocesan Representative		√	
Vincent Mancuso	Special Education Advisory Committee	√		
Melissa Coleman	Secondary Student Senate Representative			√
<b>Trustees</b>				
Dino Sicoli	Vice-Chair of the Board	√		
Leanne Prince	Trustee	√		

The following staff was in attendance:

John Crocco, Director of Education, Secretary/Treasurer, Lee Ann Forsyth-Sells, Superintendent of Education, Kim Kuchar, Elementary Principal, Josie Rocca, Support Staff and Yvonne Anderson, Recording Secretary.

Regrets: Brad Johnstone, Melanie Oakes-Flegg, Fr. Peter Rowe and Leone Strilec.

**3. Approval of the Agenda**

Moved by: Co-Chair Kouroushis

**THAT** the Niagara Catholic Parent Involvement Committee approve the agenda of the Niagara Catholic Parent Involvement Committee Meeting of May 7, 2020 as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

No conflict of interest was declared with any item on the agenda.

**5. Approval of the Niagara Catholic Parent Involvement Committee Meeting Minutes of March 5, 2020**

Moved by: Rita Colling

**THAT** the Niagara Catholic Parent Involvement Committee approve the minutes of the Niagara Catholic Parent Involvement Committee Meeting of March 5, 2020 as presented.

**CARRIED**

**B. PRESENTATION**

**C. SUBCOMMITTEE REPORTS**

1. Faith Formation-*Josie Rocca*

Due to the COVID-19 pandemic the subcommittee was unable to meet. This item is deferred to the September 10, 2020 meeting.

2. Goals/Parent Engagement Events-*Chair Nohara*

Due to the COVID-19 pandemic, the subcommittee was unable to meet. Chair Nohara suggested a virtual meeting with the subcommittee to discuss the Blueprint to support Catholic School Councils in building community, networking, fundraising and the Triad of the home, school and church. Yvonne Anderson will follow-up with Kate Hingston and send an email to all members.

**D. POLICY FEEDBACK**

Chair Nohara asked for feedback on the policies currently being vetted.

1. Equity and Inclusive Education Policy (100.10)
2. Retirement and Service Recognition Celebration Policy (201.2)
3. Leadership Pathways Policy (203.4)
4. Volunteer Recognition Policy (800.4)

- No feedback was received at this time.
- Members were asked to forward additional feedback to be submitted on behalf of the NCPIC to Yvonne Anderson no later than Wednesday, September 9, 2020.
- Members are also welcome to submit feedback as an individual to Jennifer Pellegrini by 4:00 p.m. on Friday, September 11, 2020.

## **E. CHAIR'S REPORT**

1. Chair Nohara reported that he participated in the Niagara Catholic Alliance Committee Meeting on March 6, 2020.
2. Chair Nohara reported that he participated in the Ministry of Education Virtual Meeting with Parent Involvement Committee Chairs on April 23, 2020. PIC Chairs and Board Administration from across Ontario participated and provided feedback on the discussion questions.  
Discussion Questions:
  1. Please tell us about promising practices of your PIC and board to support families and support learning from home?
  2. Please tell us about the challenges that learning at home may pose for parents and families in your board's communities?
  3. How else can the Ministry be helpful during these unprecedented times?

Chair Nohara shared that all Boards across the province are experiencing the same challenges during social/physical distancing. Chair Nohara is looking forward to receiving and sharing the report from the Ministry of Education with the NCPIC.

## **F. REPORT FROM THE DIRECTOR'S DESIGNATE SUPERINTENDENT OF EDUCATION**

1. Niagara Catholic Updates  
Superintendent Forsyth-Sells reported that the Niagara Catholic Education Award of Distinction, the Niagara Foundation for Catholic Education Gala and the Annual Volunteers Breakfast had to be postponed due to the COVID-19 pandemic. Director Crocco, reported that Award recipients for the Catch the Spirit, Inspiration Award and Distinguished Alumni Award were acknowledged this week during Catholic Education Week through our social media and posted on our Board website. It is hoped that a Celebrating Excellence Ceremony will be held in the Fall to recognize these individuals personally.
2. Niagara Catholic 2020-2021 System Priorities and Budget  
Superintendent Forsyth-Sells reported that the feedback that was received for the Niagara Catholic 2020-2021 System Priorities and Budget will be presented in a report to the Committee of the Whole on Tuesday, May 12, 2020.
3. NCPIC Meeting Dates 2020-2021  
Superintendent Forsyth-Sells reported that the NCPIC will continue to meet on a on a bi-monthly basis at the Catholic Education Centre from 6:30 p.m. to 8:30 p.m. There is also an option for electronic meetings.

### NCPIC Meeting Dates for 2020-2021

September 10, 2020 (last meeting of the 2019-2020 school year)

November 5, 2020

January 7, 2021

March 4, 2021

May 6, 2021

Chair Nohara asked if there were any questions.

1. Co-Chair Kouroushis, inquired on the timeline for the approval of the 2020-2021 school year calendar. Director Crocco, reported that the province has put a hold on the approval of all



- school year calendars at this time. Information will be shared once confirmation has been received.
2. Director Crocco, requested parent feedback on Board and teacher/classroom supports being offered to students and parents during distance learning to continue to support student achievement and well-being. Members shared positive feedback including how teachers and support staff are being creative and supportive during distance learning at all grade levels. Appreciation was extended to administrators and staff for their acknowledgement of grade 12 graduates and support of students with special education needs throughout the Board.
  4. NCPIC Membership 2020-2021  
Superintendent Forsyth-Sells reported on the NCPIC Membership for the 2020-2021 school year.

### **Community Representatives**

Community Representatives should represent and be supported by an agency, association, or organization in the Niagara Region. Interested parties are to complete and submit the community representative application form, along with a letter of recommendation from the community agency, association, or organization addressed to Frank Fera, Chair of the Board. Complete application packages must be received **no later than 4:00 p.m. EST. on Wednesday, September 16, 2020.**

### **Parent/Guardian Representatives**

Available parent/guardian positions for the 2020-2021 Niagara Catholic Parent Involvement Committee Membership are as follows:

Fort Erie/Port Colborne/Wainfleet	1 position	Parent/Guardian Representative
Grimsby/Lincoln/West Lincoln/Pelham	1 position	Parent/Guardian Representative
Niagara Falls/Niagara-on-the-Lake	2 positions	Parent/Guardian Representatives
St. Catharines	3 positions	Parent/Guardian Representatives
Thorold/Merritton	1 position	Parent/Guardian Representative
Welland	1 position	Parent/Guardian Representative

Interested parents/guardians are to complete and submit the parent/guardian nomination form to Yvonne Anderson **no later than 4:00 p.m. EST., on Friday, October 9, 2020.** Nomination forms are available at the school and on the Board website under the Community Tab-Niagara Catholic Parent Involvement Committee.

5. OAPCE Update  
Superintendent Forsyth-Sells reported that the OAPCE AGM & Summit hosted by Halton CDSB and Brant Haldimand Norfolk CDSB scheduled for Saturday, May 2, 2020 at Holy Trinity High School in Oakville was postponed due to COVID-19.
6. NCPIC Financial Report  
Superintendent Forsyth-Sells reported on the NCPIC financial statement for information.

## **G. COMMUNITY REPORTS**

1. Development and Peace-*Chair Nohara on behalf of Leone Strilec*
  - This year, due to COVID-19, the churches were closed for Solidarity Sunday, which is the major fundraising collection in all Canadian parishes for Development and Peace. A virtual campaign was put together and did well. However, there is a significant shortfall. Development and Peace is encouraging more people to join Share Year Round in order to

provide a consistent stream of money in order to continue to help our sisters and brothers in the Global South. In addition, a virtual ThinkFast was held across Canada with about 100 participants registered and raised over \$10,000.

- Four local members attended the virtual Ontario Regional Assembly on May 1 and 2, 2020. It was a successful meeting looking at the past year's successes and planning for a very different upcoming year.

## 2. Society of St. Vincent de Paul-*Shelley Gilbert*

- Due to the COVID-19 pandemic, St. Vincent de Paul had to close all their thrift stores and Trivia Night and Summer Camp have been cancelled for the year.
- Most of the St. Vincent de Paul conferences are still distributing food, keeping their distance and handing out food at the door, and not letting anyone into the church hall.
- The Ozanam Centre (soup kitchen) is still providing bag lunches, which are distributed through the front door.
- St. Vincent de Paul is moving forward with the North of 60 project, however only one container will be sent at the end of August this year.

## H. SEAC REPORT

- The Coordinators of Student Support Services will be updating the Niagara Catholic Special Education Plan in June.
- SEAC provided feedback on the Design of System Priorities and Balanced Budget 2020-2021.
- SEAC will be submitting a Community Collaboration Form to the Ministry's Advisory Council on Special Education (MACSE) on May 22, 2020 which includes successful practices and challenges.
- SEAC continues to review and provide feedback on Board policies under review.

## I. BISHOP/DIOCESAN REPORT-*Fr. Peter Rowe*

- Nil Report

## J. STUDENT SENATE REPORT

- Nil Report

## K. STAFF REPORTS-*Kim Kuchar*

Kim Kuchar provided information on the distance learning being provided to all students during the COVID-19 pandemic.

## I. TRUSTEE REPORTS

### Trustee Prince

- Trustee Prince extended a thank you, to all Niagara Catholic families for their continued support, not just during the current COVID-19 pandemic, but always.
- Niagara Catholic loves seeing all of the community postings of the excitement within Niagara Catholic and our Catholic communities as we celebrate Catholic Education Week 2020 and "Igniting Hope". Trustee Prince encouraged visiting the Niagara Catholic website, and following Niagara Catholic on Facebook, Twitter and Instagram for new initiatives and the latest great news and formation from across the system including Mental Health Monday, Technology Tuesday, Wisdom Wednesday, Thank you Thursday, and Faith Friday.
- The Board continues to meet electronically on a regular basis. The Committee of the Whole will review the feedback received for the Niagara Catholic 2020-2021 System Priorities and Budget at the Committee of the Whole Meeting of May 12, 2020.

**Trustee Sicoli**

Trustee Sicoli shared that a letter sent of behalf of the Board, signed by Chair Fera and Director Crocco was sent to all Niagara Catholic staff inviting them to participate in making a donation to support Niagara Catholic students and families in need during these unprecedented times. Donations will be used to purchase Walmart gift cards and will be mailed or delivered to Niagara Catholic families in need.

**M. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS/NEW BUSINESS**

Congratulations and well wishes were extended to Director Crocco on his impending retirement, along with special thanks and appreciation for his leadership and commitment to Catholic Education in the Niagara Catholic District School Board.

**N. NEXT MEETING:** Thursday, September 10, 2020 at 6:30 p.m. NCPIC members will be notified if this will be an in person or electronic meeting.

**O. CLOSING PRAYER:** Chair Nohara led the closing prayer.

**P. ADJOURNMENT**

Moved by: Kim Hedden

**THAT** the May 7, 2020 meeting of the Niagara Catholic Parent Involvement Committee be adjourned.

**CARRIED**

This meeting was adjourned at 7:34 p.m.

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**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
SEPTEMBER 29, 2020**

***PUBLIC SESSION***

**TITLE: APPOINTMENT OF COMMUNITY REPRESENTATIVE TO  
THE NIAGARA CATHOLIC PARENT INVOLVEMENT  
COMMITTEE 2020-2021**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the appointment of the following community members to serve as Community Representatives on the NCPIC for the 2020-2021 term:

Shelley Gilbert-St. Vincent de Paul Society (Appendix A)

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Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: September 29, 2020



**REPORT TO THE BOARD  
SEPTEMBER 29, 2020**

**APPOINTMENT OF COMMUNITY REPRESENTATIVE TO THE NIAGARA  
CATHOLIC PARENT INVOLVEMENT COMMITTEE  
2020-2021**

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**BACKGROUND INFORMATION**

The composition of the Niagara Catholic Parent Involvement Committee membership includes Community Representatives.

In the Education Act O.Reg. 330/10 School Councils and Parent Involvement Committees Part III, Composition of Committees, Transition S. 32 (3) subsection 4 states that in regards to community representatives that the Board shall appoint the following people to the committee:

“The number of community representatives, up to three (3), the board determines appropriate.”

The Niagara Catholic Parent Involvement Committee Policy No. 800.7 states that the composition of the Niagara Catholic Parent Involvement Committee shall include the following:

- The number of Community Representatives as specified in the By-Laws of the Niagara Catholic Parent Involvement Committee.

The Niagara Catholic Parent Involvement Committee By-Laws state that the membership will include:

- Up to three (3) community representatives will be appointed to the committee who are voting members.

The following letter of reference have been received for the position of Community Representative on the Niagara Catholic Parent Involvement Committee.

Shelley Gilbert-St. Vincent de Paul Society-Appendix A

**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the appointment of the following community members to serve as Community Representatives on the NCPIC for the 2019-2020 term:

Shelley Gilbert –St. Vincent de Paul Society (Appendix A)

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Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: September 29, 2020



Application for Community Representative  
Niagara Catholic Parent Involvement Committee 2020-2021



Date: August 24, 2020

Name: Shelley Gilbert

Address: 302-39 Leaside Dr.  
Welland, ON

Phone No.: 905-329-8568

Agency/Organization: Society of St. Vincent de Paul

Brief Biography:

I have been part of St. Vincent de Paul for over 20 years. The head of St. Vincent de Paul for the last 5 years. During that time have done a pasta dinner fund raiser and trivia night fundraiser. I have also organized a sea container filled with non-perishable items and other items to a small community in Nunavut. When I am not volunteering with St. Vincent de Paul I am a para athlete the Brock penguins. I am part of their wheel chair basketball team and their sitting volleyball team. I am also a para kayaker with South Niagara Canoe Club.

√ A letter of recommendation from the community agency, association, or organization has been attached.

Please send nomination forms to: Catholic Education Centre  
427 Rice Road  
Welland, ON L3C 7C1  
Attention: Yvonne Anderson  
or by email to: [yvonne.anderson@ncdsb.com](mailto:yvonne.anderson@ncdsb.com)

Complete applications packages must be received no later than **4:00 p.m. EST. on Wednesday, September 16, 2020.**

September 14, 2020

To Whom It May Concern:

Shelley Gilbert, a close friend and fellow Vincentian has told me of her desire to once again be a Community Representative for the Society of St. Vincent de Paul with the Niagara Parent Involvement Committee.

Within the Society of St. Vincent de Paul, Shelley has held many positions and presently is the Central Council President responsible for ensuring that all Vincentians live the Gospel message by serving Christ in the poor with love, respect, justice and joy. Shelley is always willing to pitch in, offer assistance whenever and wherever needed, and she does so with great joy and a desire to see change.

Recently, under the direction and supervision of Shelley, the Society of St. Vincent de Paul for the diocese of St. Catharines successfully collected and filled a sea container with clothing, hygiene and laundry products as well as non-perishable food items to be shipped to Naujaat, Nunavut. It is my belief that Shelley will be a valuable asset to the committee and will represent the Society of St. Vincent de Paul as a true Vincentian living the Gospel message.

Should you wish to speak with me further please feel free to contact me at 905-684-4784 or 289-241-2004.

Sincerely,  
Louise Librock

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
SEPTEMBER 29, 2020**

***PUBLIC SESSION***

**TITLE: IN PERSON VERSUS VIRTUAL LEARNERS**

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The In Person Versus Virtual Learners report is presented for information.

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Prepared by: Camillo Cipriano, Director of Education/Secretary-Treasurer  
Pat Rocca, Superintendent of Education/Human Resources

Presented by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: September 29, 2020





## **REPORT TO THE BOARD SEPTEMBER 29, 2020**

### **IN PERSON VERSUS VIRTUAL LEARNERS**

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#### **BACKGROUND INFORMATION**

Annually, at the first Committee of the Whole Meeting, the Director of Education and Senior Staff present a visual report as an introduction to the 2020-2021 school year as information for Trustees. This report and presentation was delivered at the September 15th, 2020 Committee of the Whole Meeting. As part of the presentation, an outline and update of the Niagara Catholic Reopening Plan was delivered to provide as an update to Trustees on the different modalities of learning offered to students in the Board. Specifically, Board data was presented with respect to the number of students taking part in virtual learning as a percentage of all students of the Board. During this presentation, the Board requested that information be brought forward at the September 29th Board meeting with respect to the breakdown of these percentages at the school level.

This report and accompanying appendices presents this information.

Appendix A – Elementary Students in Person/Virtual Learners

Appendix B – Secondary Students in Person/Virtual Learners

The In Person Versus Virtual Learners report is presented for information.

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Prepared by: Camillo Cipriano, Director of Education/Secretary-Treasurer  
Pat Rocca, Superintendent of Education/Human Resources

Presented by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: September 29, 2020

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## Elementary - In Person vs Virtual

Appendix A

School	Enrolment	As of Sept 18				Oct 1 Changes			
		In-Person	Percentage	Remote	Percentage	In-Person	Percentage	Remote	Percentage
Alexander Kuska K.S.G. Catholic E S.	440	384	87.27%	56	12.73%	4	86.82%	6	13.18%
Assumption Catholic E S	146	128	87.67%	18	12.33%	1	88.36%		11.64%
Canadian Martyrs Catholic E S	478	363	75.94%	115	24.06%	5	76.99%		23.01%
Father Hennepin Catholic E S	245	177	72.24%	68	27.76%	10	75.51%	2	24.49%
Holy Name Catholic E S	424	356	83.96%	68	16.04%	3	82.78%	8	17.22%
Loretto Catholic E S	496	411	82.86%	85	17.14%	2	81.65%	8	18.35%
Mary Ward Catholic E S	394	311	78.93%	83	21.07%	6	77.41%	12	22.59%
Monsignor Clancy Catholic E S	275	232	84.36%	43	15.64%		82.55%	5	17.45%
Notre Dame Catholic E S	319	253	79.31%	66	20.69%	13	83.07%	1	16.93%
Our Lady Of Fatima Catholic E S (s)	314	262	83.44%	52	16.56%	7	84.71%	3	15.29%
Our Lady Of Fatima Catholic E S (G)	586	491	83.79%	95	16.21%	6	83.45%	8	16.55%
Our Lady Of Mount Carmel Catholic E S	647	459	70.94%	188	29.06%	16	71.56%	12	28.44%
Our Lady Of Victory Catholic E S	291	227	78.01%	64	21.99%	10	80.07%	4	19.93%
Pope Francis Catholic E S	4	4	100.00%		0.00%		100.00%		0.00%
Sacred Heart Catholic E S	291	237	81.44%	54	18.56%	2	80.76%	4	19.24%
St Alexander Catholic E S	382	308	80.63%	74	19.37%	18	84.55%	3	15.45%
St Alfred Catholic E S	379	264	69.66%	115	30.34%	11	71.24%	5	28.76%
St Andrew Catholic E S	241	197	81.74%	44	18.26%	4	82.57%	2	17.43%
St Ann Catholic E S (f)	126	102	80.95%	24	19.05%		80.16%	1	19.84%
St Ann Catholic E S (s)	337	290	86.05%	47	13.95%	11	88.72%	2	11.28%
St Anthony Catholic E S	414	288	69.57%	126	30.43%	8	70.29%	5	29.71%
St Augustine Catholic E S	143	109	76.22%	34	23.78%	5	79.72%		20.28%
St Charles Catholic E S	296	243	82.09%	53	17.91%	4	83.45%		16.55%
St Christopher Catholic E S	170	118	69.41%	52	30.59%	9	73.53%	2	26.47%
St Denis Catholic E S	278	228	82.01%	50	17.99%	6	83.45%	2	16.55%
St Edward Catholic E S	96	92	95.83%	4	4.17%		95.83%		4.17%
St Elizabeth Catholic E S	81	74	91.36%	7	8.64%	1	92.59%		7.41%
St Gabriel Lalemant Catholic E S	142	105	73.94%	37	26.06%		73.24%	1	26.76%

School	Enrolment	As of Sept 18				Oct 1 Changes			
		In-Person	Percentage	Remote	Percentage	In-Person	Percentage	Remote	Percentage
St George Catholic E S	215	180	83.72%	35	16.28%	1	84.19%		15.81%
St James Catholic E S	218	186	85.32%	32	14.68%	2	83.94%	5	16.06%
St John Bosco Catholic E S	209	176	84.21%	33	15.79%	1	81.82%	6	18.18%
St John Catholic E S	394	323	81.98%	71	18.02%	5	82.99%	1	17.01%
St John Henry Newman Catholic E S	473	383	80.97%	90	19.03%	12	83.30%	1	16.70%
St Joseph Catholic E S (g)	235	211	89.79%	24	10.21%	5	91.06%	2	8.94%
St Joseph Catholic E S (s)	110	91	82.73%	19	17.27%	3	85.45%		14.55%
St Kateri Tekakwitha Catholic E S	13	13	100.00%		0.00%	1			
St Kevin Catholic E S	328	246	75.00%	82	25.00%	9	77.74%		22.26%
St Mark Catholic E S	595	504	84.71%	91	15.29%	14	85.55%	9	14.45%
St Martin Catholic E S	465	388	83.44%	77	16.56%	9	84.73%	3	15.27%
St Mary Catholic E S (n)	201	151	75.12%	50	24.88%	7	78.61%		21.39%
St Mary Catholic E S (w)	163	114	69.94%	49	30.06%	9	71.17%	7	28.83%
St Michael Catholic E S	268	220	82.09%	48	17.91%	1	81.34%	3	18.66%
St Nicholas Catholic E S	184	127	69.02%	57	30.98%	5	71.74%		28.26%
St Patrick Catholic E S (n)	159	115	72.33%	44	27.67%	6	75.47%	1	24.53%
St Patrick Catholic E S (p)	150	139	92.67%	11	7.33%		92.67%		7.33%
St Peter Catholic E S	258	224	86.82%	34	13.18%	6	87.60%	4	12.40%
St Philomena Catholic E S	231	182	78.79%	49	21.21%	4	80.09%	1	19.91%
St Teresa of Calcutta Catholic E S	228	189	82.89%	39	17.11%	9	86.84%		13.16%
St Theresa Catholic E S	200	175	87.50%	25	12.50%	6	90.50%		9.50%
St Therese Catholic E S	162	125	77.16%	37	22.84%	3	79.01%		20.99%
St Vincent De Paul Catholic E S	202	167	82.67%	35	17.33%	3	84.16%		15.84%
<b>Grand Total</b>	14096	11342	<b>80.46%</b>	2754	<b>19.54%</b>	283	<b>81.48%</b>	139	<b>18.52%</b>



## Secondary - In Person vs Virtual

Appendix B

As of Sept 18

School	Enrolment	In-Person	Percentage	Remote	Percentage
Blessed Trinity Catholic SS	1062	905	85.22%	157	14.78%
Denis Morris Catholic HS	827	692	83.68%	135	16.32%
Holy Cross Catholic SS	596	509	85.40%	87	14.60%
Lakeshore Catholic HS	671	563	83.90%	108	16.10%
Notre Dame College S	1005	869	86.47%	136	13.53%
Saint Francis Catholic SS	601	540	89.85%	61	10.15%
Saint Michael Catholic HS	1011	809	80.02%	202	19.98%
Saint Paul Catholic HS	614	520	84.69%	94	15.31%
<b>Grand Total</b>	<b>6387</b>	<b>5407</b>	<b>84.66%</b>	<b>980</b>	<b>15.34%</b>

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
SEPTEMBER 29, 2020**

***PUBLIC SESSION***

**TITLE: NIAGARA CATHOLIC SYSTEM PRIORITIES 2019-2020  
ACHIEVEMENT REPORT**

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The Niagara Catholic System Priorities 2019-2020 Achievement Report is presented for information.

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Prepared by: Senior Administrative Council

Presented by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: September 29, 2020



## **REPORT TO THE BOARD MEETING SEPTEMBER 29, 2020**

### **NIAGARA CATHOLIC SYSTEM PRIORITIES 2019-2020 ACHIEVEMENT REPORT**

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#### **BACKGROUND INFORMATION**

At the May 28, 2019 meeting of the Niagara Catholic District School Board, the following motion was approved;

*THAT the Niagara Catholic District School Board approve the Niagara Catholic System Priorities 2019-2020, as amended. (Appendix A)*

The Niagara Catholic System Priorities 2019-2020 were designed to provide the annual focus for the system towards achieving the outcomes of the Niagara Catholic Vision 2020 Strategic Plan. Within the two (2) Strategic Directions and the seven (7) Enabling Strategies are the approved system priorities which provide the specific framework to measure the achievement of each direction and strategy within a specific school year.

The Board approved System Priorities 2019-2020 were posted on the Niagara Catholic website and copies were provided to all Principals, Vice-Principals, staff, Bishop Bergie, Alliance Committee (NCAC), Special Education Advisory Committee (SEAC), Catholic School Council Chairs and the Niagara Catholic Parent Involvement Committee (NCPIC). In addition, a poster size copy of the Niagara Catholic System Priorities 2019-2020 were placed in public locations in all schools, Board sites and the Catholic Education Centre for review by students, staff, parents and guests to Niagara Catholic.

With the conclusion of the 2019-2020 academic year, members of Senior Administrative Council and Board staff collated, analyzed and reviewed all measurements and data gathered for the 2019-2020 school year and completed its review of the progress in achieving the System Priorities within each Strategic Direction and Enabling Strategy of the Board 's Vision 2020 Strategic Plan.

Attached to this report (Appendix B) is an electronic copy of the Niagara Catholic System Priorities 2019-2020 Achievement Report. Within each Strategic Direction and Enabling Strategy is the indicator of success and comments on the measurables within the action plan working document and the monitoring of the evidence to determine the achievement of either “*Completed*” or “*Continued Progress 2020-2021*”. A copy of this final report will be provided to all Principals, Vice-Principals, Bishop Bergie, Alliance Committee (NCAC), Special Education Advisory Committee (SEAC), Catholic School Council Chairs, Niagara Catholic Parent Involvement Committee (NCPIC) and posted on our Board website.

Senior Administrative Council is proud of the overall achievement of the 2019-2020 System Priorities as approved by the Board. Senior Staff complements Niagara Catholic students and staff for the high level of achievement and continued improvement throughout the 2019-2020 school year.

As we begin a new school year, the Niagara Catholic Vision 2020 Strategic Plan, the Board approved Strategic Directions System Priorities and Annual Budget for 2020-2021 along with the Board and School Improvement Plans are aligned to continue our focus on achieving the Vision Statements and Strategic Directions in the final school year of the Niagara Catholic Vision 2020 Strategic Plan.

Senior Administrative Council will provide a mid-year review of the achievement of the System Priorities for the 2020-2021 academic year at the January 2021 Board Meeting and a final report for the 2020-2021 academic year at the September 2021 Board Meeting.

*Attached*

Appendix A Niagara Catholic Strategic Directions System Priorities 2019-2020

Appendix B Niagara Catholic Strategic Directions System Priorities 2019-2020 Achievement Report

The Niagara Catholic Strategic Direction System Priorities 2019-2020 Achievement Report  
is presented for information.

Prepared by: Senior Administrative Council

Presented by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: September 29, 2020



# NIAGARA CATHOLIC SYSTEM PRIORITIES 2019-2020

## Mission Statement

*The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.*



## Vision 2020

NURTURING SOULS AND BUILDING MINDS

## MINISTRY GOALS

- Achieving Excellence
- Ensuring Equity
- Promoting Well-Being
- Enhancing Public Confidence

## BOARD STRATEGIC DIRECTIONS

- Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education
- Advance Student Achievement for All



## ENABLING STRATEGIES

### SYSTEM PRIORITIES 2019-2020

*To continue to achieve excellence, ensure equity, promote well-being and enhance public confidence in publicly funded Catholic education through the delivery of innovative and supportive programs and services for students and staff rooted in the Board's Mission, Vision and Values.*

### STRATEGIC DIRECTIONS

***Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education***

***Advance Student Achievement for All***

### ENABLING STRATEGIES

#### ***Provide Supports for Success***

- Ensure that the principles of equity and inclusive education, within a Catholic context, support the needs and potential of all students.
- Enhance career pathway planning and opportunities for all students.
- Support the critical linkage between mental health and well-being and student success.

#### ***Enhance Technology for Optimal Learning***

- Improve the teaching and learning experience, through access and technology enabled active learning, to include global competencies.

#### ***Building Partnerships and Schools as Hubs***

- Enhance communication opportunities with parents, partners, schools and community.
- Promote partnerships that align with merging social service models and needs.

#### ***Strengthen Human Resource Practices and Develop Transformational Leadership***

- Enhance key professional development opportunities and resources for staff to build teacher capacity and efficacy for student success.
- Enhance and support staff wellness programs.

#### ***Create Equity and Accessibility of Resources***

- Enhance resource allocation to identified schools based on specific indicators.
- Implement software to streamline the Special Equipment Amount Process.

#### ***Ensure Responsible Fiscal and Operational Management***

- Maintain financial stewardship.

#### ***Address Changing Demographics***

- Enhance community partners to access space in schools.
- Optimize school utilization throughout the system.







# System Priorities Achievement Report 2019-2020

## 1. Provide Supports for Success

### 1.1 *Ensure that the principles of equity and inclusive education, a Catholic context, support the needs and potential of all students*

#### ***Completed***

- Engaged in an *Equity Critically Conscious Practitioner Inquiry*, and provided professional learning to promote culturally responsive and relevant pedagogy (CRRP) with select administrators and educators at Denis Morris Catholic, Holy Cross and Saint Francis Catholic Secondary Schools to explore the inquiry question: *What happens when racialized students have voice, space and opportunities to share their lived experiences, and are included in decision-making?*
- Created and shared a video series for Kindergarten and primary educators to implement and reinforce classroom routines and target skills using the Applied Behaviour Analysis strategy of video modelling, intended to support students with special needs.
- Provided professional learning and resources related to mathematics instruction on November 15, 2019 Professional Activity Day, with emphasis in the use of diagnostic tool PRIME (Professional Resources and Instruction for Mathematics Educators) and *Math Talks: Helping Children Build Mental Math and Computation Strategies*.
- Distributed new monograph from the Institute for Catholic Education, *Supporting Students who Identify as Transgender in our Catholic Schools*, to elementary and secondary principals and vice-principals to assist educators.
- Implemented a student support schedule to address the needs of schools that require extra support.
- Continued promotion of goal-setting related to equity and inclusive education in School Improvement Plans for Student Achievement and Well-Being (SIPSAW), through continued use of the Equity Continuum to support the assessment, monitoring and evaluation of equitable and inclusive practices in classrooms and schools in order to eliminate systemic biases and barriers.
- Provided a professional learning session related to equitable and inclusive educational practices in assessment and evaluation for the New Teacher Induction Program (NTIP) to promote equity, justice and well-being through the assessment process and assessment, evaluation and reporting workshops.
- Partner with Brock University to provide enhanced outdoor education programming for students through recreation and leisure instructors, coordinators and practicum students.
- Providing students in Grade 12 the opportunity to challenge the *Diplôme d'études en langue française* (DELF), an internationally recognized diploma, issued by the French Ministry for National Education to certify French language skills.
- Partner with Niagara College on transition programs and planning to support both elementary and secondary pathway planning, including ENG 4C Experiential Learning Career Connections, School College Work Initiative (SCWI) Grade 9 Math Event, and SCWI Grade 7 Destination College Event.

#### ***Continued Progress***

- Continued promotion and implementation of the Rick Hansen Foundation School Program (RHFSP) school accounts, to promote accessibility and support inclusion champions in schools through classroom lessons and resources connected to the curriculum.

- Created a Board Safe and Accepting Schools Team with diverse education stakeholders to develop and implement the Board Bullying Prevention and Intervention Plan for 2019-2020.
- Provided specific Specialist High Skills Major (SHSM) program opportunities to students on alternative learning plans specifically for re-engagement of student's initiative to graduate.
- Roll out of Fountas & Pinnell Benchmark Assessment System Diagnostic Kit to support literacy development of students.
- Award of Council of Ontario Directors of Education (CODE) funding project to build teacher capacity regarding use of Steps to English Proficiency (STEP) in classrooms to support English-language learners.
- As part of the FNMI Board Action Plan, planning of professional development opportunities for secondary teachers to support Indigenous perspectives in the areas of English, social science and art.

## ***1.2 Enhance career pathway planning and opportunities for all students***

### ***Completed***

- Promotion of dual-credit and Specialist High Skills Major (SHSM) programs, Cooperative Education and OYAP among staff, students and families through newsletters, open houses, board website.
- Implementation of *MyBlueprint* career planning software in Grades 7 to 12.
- Continued implementation of the Ministry's *Creating Pathways to Success/ All About Me* program in all schools supported by the implementation of *MyBlueprint* and a variety of staff development opportunities, Professional Activity Day, after-school workshops, support from Digital Learning Team.
- Provide education to students, parents and staff on education and career potential in all pathways: apprenticeship, workplace, university, college, vocation and Community Living through the annual *Pathways Speaker Summit*.
- Professional development for secondary teachers regarding implementation of the revised Grade 10 Career Studies course that includes a more comprehensive focus on financial literacy, opportunities for exploration of career and life pathways, greater student exposure to high-growth industries such as those in science, technology, engineering and math and further supports for students in their pathway transition into the world after high school.

## ***1.3 Support the critical linkage between mental health and well-being and student success***

### ***Completed***

- ASIST training for school-based Mental Health Champions, new administrators, and educational resource teachers.
- NTIP professional learning session about mental health, active listening and empathy.
- Presentation of Board's *Compassionate Care Response and Protocol for Suicide Prevention, Intervention and Postvention* to community partners.
- Restructuring of *Internal Pathways to Care* for mental health workers.
- Implementation of *Have That Talk* mental health resource, in collaboration with Niagara Region Public Health nurses and elementary teachers.
- Implementation of *Wellness Walls* in all schools.
- Mental health and well-being training and group sessions for identified groups in secondary schools.
- Mental health presentation at annual *Catholic School Councils Chairs/Co-Chairs Meeting*.
- Continued *Mindfulness Mornings - I Am A Child of God* in elementary classrooms to support social-emotional learning and self-regulation, where students are taught about brain function and learn strategies to respond with a Christ-like love to their brains as part of Tier 1 mental health supports.

- Introduction of *Anxiety Modules* to Chaplaincy Leaders and Child and Youth Workers to support the implementation of strategies to support a trauma-sensitive classroom.
- Implementation of *Roots of Empathy*, *Zones of Regulation*, *Faith and Wellness*, programs.
- Developed and facilitated mini-retreat experiences for all Grade 2 to 7 students, recognizing the particular faith formation needs of the class while supporting grade- level religious education curriculum expectations.

### ***Continued Progress***

- Continued and expanded implementation of programs and initiatives aligned with the *Healthy Schools Framework* and in collaboration with organizations and researchers, including *EVERFI* online learning modules related to health and wellness, *The Recess Project*, adolescent social relationships, *Brock Healthy Youth Project* (BHYP) and the COMPASS Study.
- *Girls' Talk* and *Boys' Lounge* groups active in secondary schools, facilitated by child and youth workers with community partners.

## **2. Enhance Technology for Optimal Learning**

### ***2.1 Improve the teaching and learning experience, through access and technology- enabled active learning, to include global competencies.***

#### ***Completed***

- Access to *Niagara Catholic Virtual Learning Environment* (NCVLE) provided to all Niagara Catholic staff. NCVLE includes a repository of educator and professional development resources.
- Improving connectivity in the elementary panel through the deployment and replacement of aging access point.
- Deployment of modern computing devices to meet existing curriculum needs in the secondary panel.
- Launch of the Brightspace parent portal in selected Catholic elementary schools (Mary Ward, Cardinal Newman, St. Alfred, St. Andrew and St. Patrick (Port Colborne) Catholic elementary schools), to assist parents in staying connected to their children's learning experience through educator-shared information about student learning.
- Training and support to all Grade 7 and 8 elementary teachers on how to utilize *myBlueprint* with their students, to support pathway and career exploration.
- Continued elementary school rollout of VEX IQ kits, a snap-together robotics system, which allows students to design and create their own working and programmable robot, and supports classroom teachers by incorporating science, technology, religion, engineering, arts, mathematics and language lessons within the robotic program.
- Training and support to select secondary staff on the use of *myBlueprint* for course selection and career/pathway planning.

## **3. Building Partnerships and Schools as Hubs**

### **3.1 Enhance communication opportunities with parents, partners, schools and community**

#### ***Completed***

- Modification to the second day of Journey Retreat Program, supported by students, staff, Bishop Bergie, pastors and principals, for implementation in September 2020. Concluding Mass will take

- place in elementary parish to enhance the school-home-church circle.
- Redesign of Board website to meet current and future communications needs.
- Use of *SchoolMessenger* to communicate directly with families who have voluntarily identified their children as First Nations, Metis and Inuit about opportunities open to them due to their Indigenous heritage.
- The texting ability available through *SchoolMessenger* to contact parents has been conducted.
- Increase in frequency of *Director's Updates* to keep all trustees and staff informed on current and future direction in alignment with Board decisions, annual System Priorities and the *Board's Vision 2020 Plan*.

### ***3.2 Promote partnerships that align with merging social service models and needs***

#### ***Completed***

- Partnership with the Niagara Poverty Reduction Network, Youth Strategies Committee to increase the knowledge of 211 (Community Services Information), and distribute print materials, cards, magnets and rack cards for educators and students within the school board.

#### ***Continued Progress***

- Determine key data indicators for system and school leader access through implementation of upgraded Baragar tools in district intelligence, to inform Board and school improvement initiatives with a focus on equitable access to resources.

## **4. Strengthen Human Resource Practices and Develop Transformational Leadership**

### ***4.1 Enhance key professional development opportunities and resources for staff to build teacher capacity and efficacy for student success***

#### ***Completed***

- *Administrators Mentorship Program*.
- Work in collaboration with the *Joint Professional Development Committee* to provide professional development opportunities for all staff in the following areas:
  - Report Card Writing Day: Performing assessments for, as and of learning.
  - Special Education: Facilitating professional development for staff in the area of Applied Behaviour Analysis strategies, through the online portal provided by the Ministry of Education. This is being delivered to all Educational Assistants first, and facilitated by our Applied Behaviour Analysis team.

#### ***Continued Progress***

- Work in collaboration with the *Joint Professional Development Committee* to provide professional development opportunities for all staff in the following areas:
  - Health and Safety Training.
  - Student Achievement/Student Success: Developing and Implementing Board Planning.
  - Implementing strategies to improve and/or to close the gaps in student achievement in numeracy.
  - FDK/ECE: Inquiry-based learning and pedagogical assessment documentation.
  - Grade 1-12 Teachers: Topics aligned with Ministry priorities, such as improving student achievement in mathematics, providing students with more inquiry-based or experiential learning opportunities, developing pedagogical documentation assessment strategies, or developing and implementing strategies to ensure equity for all students.

- Faith Formation: Facilitating transitions for students who are entering school, changing grades or schools, or leaving school.
- Strengthen the partnership with Brock University to offer tailored AQ courses in mathematics, French, special education and Principals’ Qualification Program lead by Niagara Catholic instructor.
- Leverage the Niagara Catholic Virtual Learning Environment (NCVLE) and Skype business technologies to provide subject- specific professional development workshops to all staff.
- Provide the Special Education Additional Qualification in the area of autism to all Vice-Principals, as part of their Administrators Mentorship Program

## ***4.2 Enhance and support staff wellness programs***

### ***Completed***

- Working together to identify an EAP service provider for teachers and Non-Union employees, as well as their family members.

### ***Continued Progress***

- In the process of updating the *Terms of Reference* for the Staff Wellness Committee.
- Continued the implementation of programs and initiatives in support of a wellness strategy, including financial literacy, mindfulness workshops, *SafeTalk*, supporting anxious children and youth Workshops, OMERS information session and more.

## **5. Create Equity and Accessibility of Resources**

### ***5.1 Enhance resource allocation to identified schools, based on specific indicators***

#### ***Completed***

- Implemented a minimum base-funding amount for school supplies at smaller schools to meet programs and services.
- Comprehensive review of our current inventory of endpoint devices for schools with limited potential to raise sufficient funds through school-generated activities.

#### ***Continued Progress***

- Implemented an extra support schedule in order to meet the needs of schools.

### ***5.2 Implement software to streamline the Special Equipment Amount Process and the Referral Process for schools in need of special education services***

#### ***Completed***

- Implementation of an online student profile portal (Elite) to capture intervention, strategies and recommendations provided by Student Support Team members.
- Implemented an online portal (SEA-IT) to facilitate ordering specialized equipment for students with special education needs. This will expedite the ordering process, allowing students to access materials and support learning sooner.

## 6. Ensure Responsible Fiscal and Operational Management

### 6.1 Maintain financial stewardship

#### **Completed**

- Continue to monitor and ensure a balanced budget for 2019-2020.
- Comprehensive review of the Supply Chain Management and Architectural Selection policies, to ensure full BPAS compliance.

## 7. Address Changing Demographics

### 7.1 Enhance community partners to access space in schools

#### **Completed**

- Conducted Annual Community Planning & Partnerships Meeting to encourage the use of available board space.
- Board website was redeveloped, resulting in easier navigation of site for those interested in investigating Community Planning/ Partnerships and Community Use of Facilities.

### 7.2 Optimize school utilization throughout the system

#### **Completed**

- French Immersion program was successfully moved from Holy Name Catholic Elementary School to Alexander Kuska Catholic Elementary School in September 2019.
- The Learning Strategies Social Skills class (Grades 4 to 8) was successfully transitioned to the Pope Francis Centre, having direct access to greater support, (child and youth workers, and social workers).
- Joint-use school opportunity in Wainfleet - business case has been submitted.
- Enrolment data is being updated to assist in informing *Long-Term Accommodation Plan*.
- *Attendance Area Review Policy* is being updated.

#### **Continued Progress**

- Consolidation of Monsignor Clancy/St. Charles Catholic Elementary Schools.
- A review of alternative elementary and secondary school structure from K to 8 and 9 to 12 to potentially K to 6 and 7 to 12 school structure in designated family of schools currently being reviewed for a report to the Board in the spring of 2020.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
SEPTEMBER 29, 2020**

***PUBLIC SESSION***

**TOPIC: 2020-2021 BUDGET BOOKLET**

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The 2020-2021 Budget Booklet is presented for information.

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Prepared by: Giancarlo Vetrone, Superintendent of Business & Financial Services  
Presented by: Giancarlo Vetrone, Superintendent of Business & Financial Services  
Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer  
Date: September 29, 2020



**REPORT TO THE BOARD  
SEPTEMBER 29, 2020  
2020-2021 BUDGET BOOKLET**

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The 2020-2021 Budget Booklet is presented for information.

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Prepared by:	Giancarlo Vetrone, Superintendent of Business & Financial Services
Presented by:	Giancarlo Vetrone, Superintendent of Business & Financial Services
Approved by:	Camillo Cipriano, Director of Education/Secretary-Treasurer
Date:	September 29, 2020





NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
ANNUAL BUDGET 2020-2021

*Nurturing Souls and Building Minds.*

JUNE 2020





# NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

## NIAGARA REGION

Fort Erie-Grimsby-Lincoln-Niagara on-the-Lake-Niagara Falls-Pelham



Port Colborne-St. Catharines-Thorold-Wainfleet-Welland- West Lincoln

### 2020-2021 ANNUAL BUDGET

Niagara Catholic District School Board

427 Rice Road.

Welland, ON L3C 7C1



# NIAGARA CATHOLIC DISTRICT SCHOOL BOARD TRUSTEES AND SENIOR ADMINISTRATION

## CHAIR OF THE BOARD

Frank Fera Niagara Falls, Niagara-on-the-Lake

## VICE-CHAIR OF THE BOARD

Dino Sicoli, Vice-Chair Fort Erie, Port Colborne, Wainfleet

## TRUSTEES

Rhianon Burkholder Thorold, Merritton

Kathy Burtnik St. Catharines

Larry Huibers St. Catharines

Daniel Moody Niagara Falls, Niagara-on-the-Lake

Leanne Prince Grimsby, Lincoln, West Lincoln, Pelham

Paul Turner Welland

## STUDENT TRUSTEES

Sydney Yott Saint Paul Catholic High School

Luca DiPietro Blessed Trinity Catholic Secondary School

## SENIOR STAFF

Camillo Cipriano CEO/Director of Education & Secretary-Treasurer

Kim Kinney Superintendent of Education

Ted Farrell Superintendent of Education

Lee Ann Forsyth-Sells Superintendent of Education

Gino Pizzoferrato Superintendent of Education

Pat Rocco Superintendent of Education

Giancarlo Vetrone Superintendent of Business and Financial Services

Clark Euale Controller of Facilities Services

# NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

## MISSION STATEMENT

The Niagara Catholic District School Board through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.



## STRATEGIC DIRECTIONS

- Building Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education
- Advance Student Achievement for All

## ENABLING STRATEGIES

- Provide supports for success
- Enhance technology for optimal learning
- Build partnerships and schools as hubs
- Strengthen human resources practices and develop transformational leadership
- Create equity and accessibility of resources
- Ensure responsible fiscal and operational management

# 2020-2021 SYSTEM PRIORITIES

## Provide Supports for Success

- Enhance career pathways for students that support individual pathway plans. Enhance career pathway planning and opportunities for all students.
- Ensure that the principles of equity and inclusive education permeate policies, programs, procedures and practices within a Catholic context.
- Employ mental health resources and supports to improve the achievement, resiliency and well-being of students.
- Implement Board and School Bullying Prevention and Intervention Plans to support accepting, equitable and safe schools.
- Implement the principles of Applied Behavioural Analysis to support student independence

## Enhance Technology for Optimal Learning

- Promote the use of emerging technologies to support both student learning and staff professional development.
- Improve Wi-Fi access and capacity for all students in schools.
- Implement Disaster Recovery Plan
- Promote partnerships that align with merging social service models and needs.

## Building Partnerships and Schools as Hubs

- Nurture the Catholic identity of schools and the board to promote stronger Catholic values, virtues, and practices, highlighted through the annual theological theme.
- Strengthen the Family-School-Church Triad.
- Facilitate ongoing communication opportunities with parents/guardians to support student success.

## Strengthen Human Resource Practices and Develop Transformational Leadership

- Enhance key professional development opportunities and resources for staff to build teacher capacity and efficacy for student success.
- Facilitate ongoing Health, Safety and Wellness initiatives focused on employees returning to work.

## Create Equity and Accessibility of Resources

- Enhance resource allocation to identified schools based on specific indicators

## Ensure Responsible Fiscal and Operational Management

- Improve our financial stewardship and improved transparency

## Address Changing Demographics

- Update the Long Term Accommodation Plan.
- Enhance community partners to access space in schools.



Since COVID-19 has emerged as an unprecedented public health issue, the government has been diligently monitoring the developing situation to protect the health and well-being of all Ontarians. The government recognizes the significant impact this has had on families, students, schools, and the broader community. The release of the 2020–21 GSN provides further certainty to school boards for the school year to come.

The government remains committed to investments that have the greatest impact on the classroom, while ensuring tax dollars are used more effectively. GSN funding for 2020–21 is projected to be \$25.52 billion. The average provincial per-pupil funding is projected to be \$12,525 in 2020–21, which is an increase of \$250 or 2.0% from 2019–20.

This year's GSN includes targeted new investments to support school boards in responding to the COVID-19 outbreak and to address the unique learning needs of students, including a new Supports for Students Fund. Changes also include additional support for sick leave, increased enrolment, and other regular updates to the GSN. The GSN also reflects the implementation of ratified central agreements.

## **RESPONSE TO THE COVID-19 OUTBREAK**

The ministry will provide \$25.0 million in new funding in 2020–21 for extraordinary costs related to the COVID-19 outbreak:

\$10.0 million investment for mental health to support the continued learning and wellbeing of students

\$15.0 million investment to support technology-related costs

The ministry will release further details, including board level allocations, in the near future.

While the ministry remains hopeful that schools will be open in the fall and that they will remain open for the entire 2020–21 school year, given the continued uncertainty related to COVID-19, school boards are advised to be diligent in managing costs and carefully review all discretionary program spending as they develop their 2020–21 school year budgets.

## **TARGETED NEW INVESTMENTS**

### **Supports for Students Fund**

New in 2020–21, the Supports for Students Fund (SSF) provides flexible funding for school boards to support the learning needs of students, which may include special education, mental health and well-being, language instruction, Indigenous education and

### **Additional Support for Sick Leave**

The ministry will increase the supply teacher benchmarks by the equivalent of one additional day to recognize school boards' experience with sick leave usage.

### **School Operations Allocation**

The ministry will provide a two per cent cost benchmark update to the non-staff portion of the School Operations Allocation benchmark to assist school boards in managing the increases in commodity prices (i.e. electricity, natural gas, facility insurance, and other costs).

## **Mental Health Workers \$24.8 million**

This funding supports regulated mental health workers in secondary schools to provide direct services to students and to support enhanced access through referrals to community mental health services for students in crisis. This allocation will be transferred to, and enveloped within, the Mental Health and Well-being Grant (formerly the Safe and Accepting Schools Supplement).

## **Experiential Learning \$12.0 million**

This funding is for staff and other supports to provide effective experiential learning opportunities to help students engage in education and career/life planning through exposure to a variety of careers and pathways. This allocation will be transferred to the Learning Opportunities Grant (LOG).

## **Northern Supports Initiative (NSI) \$7.0 million**

This funding supports students with special education needs in all northern school boards and school authorities through three regional cooperatives. The cooperatives determine local special education priorities, to deliver joint, innovative and cost-effective programs and services that address the challenges associated with providing services to students with special education needs in Northern Ontario. Funding will be transferred to the new Northern Adjustment category that has been created under the Measures of Variability (MOV) component of the Special Education Grant, and this funding will be enveloped.

## **Curriculum and Assessment Implementation \$4.3 million.**

This funding supports implementation and training for educators and system leaders as new curriculum, including Indigenous-focused curriculum, and assessment policies are released. This allocation will be transferred to the School Board Administration and Governance Grant (SBAGG). This allocation will not be subject to the school board administration and governance enveloping provision.

## **Executive Compensation (for increases introduced in 2017–18) \$3.9 million**

This funding supports 2017–18 executive salary and performance-related pay increases for designated executives. This allocation will be transferred to the SBAGG and will be subject to the school board administration and governance enveloping provision.

## **Additional Educational Software Licensing \$2.4 million**

This funding is for educational software that supports learning in and outside of the classroom. It is being transferred to the GSN from existing ministry software licenses as they expire to provide school boards with flexibility to better address local needs. This funding will be provided through a new per-pupil component in the Pupil Foundation Grant (PFG), with a top-up allocation within the Geographic Circumstances Grant to ensure every school board receives a minimum amount of \$30,000. This funding is in addition to funding in the textbooks and learning materials amount in the PFG.





# 2020-2021 KEY STATISTICS



ENROLMENT (A.D.E. Regular day school)	20,397
TOTAL STAFF (FTEs)	2,226
TRUSTEES (includes Student Trustees)	10
ELEMENTARY SCHOOLS	49
SECONDARY SCHOOLS	8
GROUND CAPACITY	85%
CONTINUING EDUCATION (A.D.E)	395

# DAY SCHOOL ENROLMENT

Enrolment is the main driver for Board funding. For this reason, the Board employs a conservative approach to determining enrolment and annually continues to refine projection methodologies.

ALLOCATION	Estimate October 31, 2020	Estimate March 31, 2021	Average Daily Enrolment (A.D.E.)	2019-2020 A.D.E	% CHG
Junior Kindergarten (JK)	1,071	1,071	1,075	1,297	-17.1%
Senior Kindergarten (SK)	1,345	1,345	1,345	1,316	2.2%
Grade 1— Grade 3	4,172	4,172	4,172	4,188	-0.38%
Grade 4— Grade 8	7,463	7,463	7,463	7,411	0.70%
Secondary (Grade 9 to 12)	6,422	6,133	6,342	6,298	0.69%
<b>TOTAL ESTIMATED ENROLMENT</b>	<b>20,473</b>	<b>20,184</b>	<b>20,397</b>	<b>20,510</b>	<b>-0.55%</b>

# DAY SCHOOL ENROLMENT PROJECTIONS

ELEMENTARY PANEL	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Kindergarten	2,620	2,533	2,494	2,613	2,420
Grade 1— Grade 3	4,342	4,238	4,215	4,188	4,172
Grade 4— Grade 8	7,706	7,637	7,591	7,411	7,472
Secondary Grade 9 to 12	6,812	6,697	6,555	6,298	6,342
<b>TOTAL</b>	<b>21,480</b>	<b>21,105</b>	<b>20,855</b>	<b>20,504</b>	<b>20,397</b>

Niagara Catholic District School Board continues to experience a slight decline in day school enrolment.



# CAPACITY AND UTILIZATION

Increasing the utilization of existing school buildings is an effective method of reducing the demand for new student places. Innovative measures to increase school utilization are already in place in many school districts across the province. Niagara Catholic continues to explore alternative uses for empty space in our facilities. A school board can typically pay approximately \$400 per pupil place annually for cleaning, utilities and minor maintenance. Any increase in utilization would produce significant savings in capital cost.

<b>ELEMENTARY PANEL</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
Number of Schools	49	49	49	49	49
Average Daily Enrolment	14,706	14,408	14,300	14,212	14,064
Utilization	87.91%	88.25%	84.76%	83.49%	82.62%

<b>SECONDARY PANEL</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
Number of Schools	8	8	8	8	8
Average Daily Enrolment	6,940	6,697	6,555	6,298	6,362
Utilization	95.39%	92.05%	89.84%	86.34%	87.21%

<b>TOTOAL PANEL</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
Number of Schools	57	57	57	57	57
Average Daily Enrolment	21,646	21,105	20,855	20,504	20,398
Total Ground Capacity	24,054	24,054	24,163	24,076	24,046
Utilization	89.98%	87.74%	86.38%	85.16%	84.82%

# MINISTRY GRANTS FOR STUDENT NEEDS

Provincial grants to school boards are provided through Grants for Student Needs (GSN) and are generated primarily by student enrolment. Since funding reflects enrolment, the Board must adapt its programs and organizational structure to reflect enrolment changes. The provincial GSN model is comprised of the following components:

## Foundation Grant

- Provides base per-pupil funding for the delivery of core educational programs and services
- Provides funding for regular classroom teachers, textbooks and learning materials, computers, regular program educational assistants, professionals and paraprofessionals, library and guidance

## School Foundation Grant

- Provides a base level of funding for school office administration

## Special-Purpose Grants

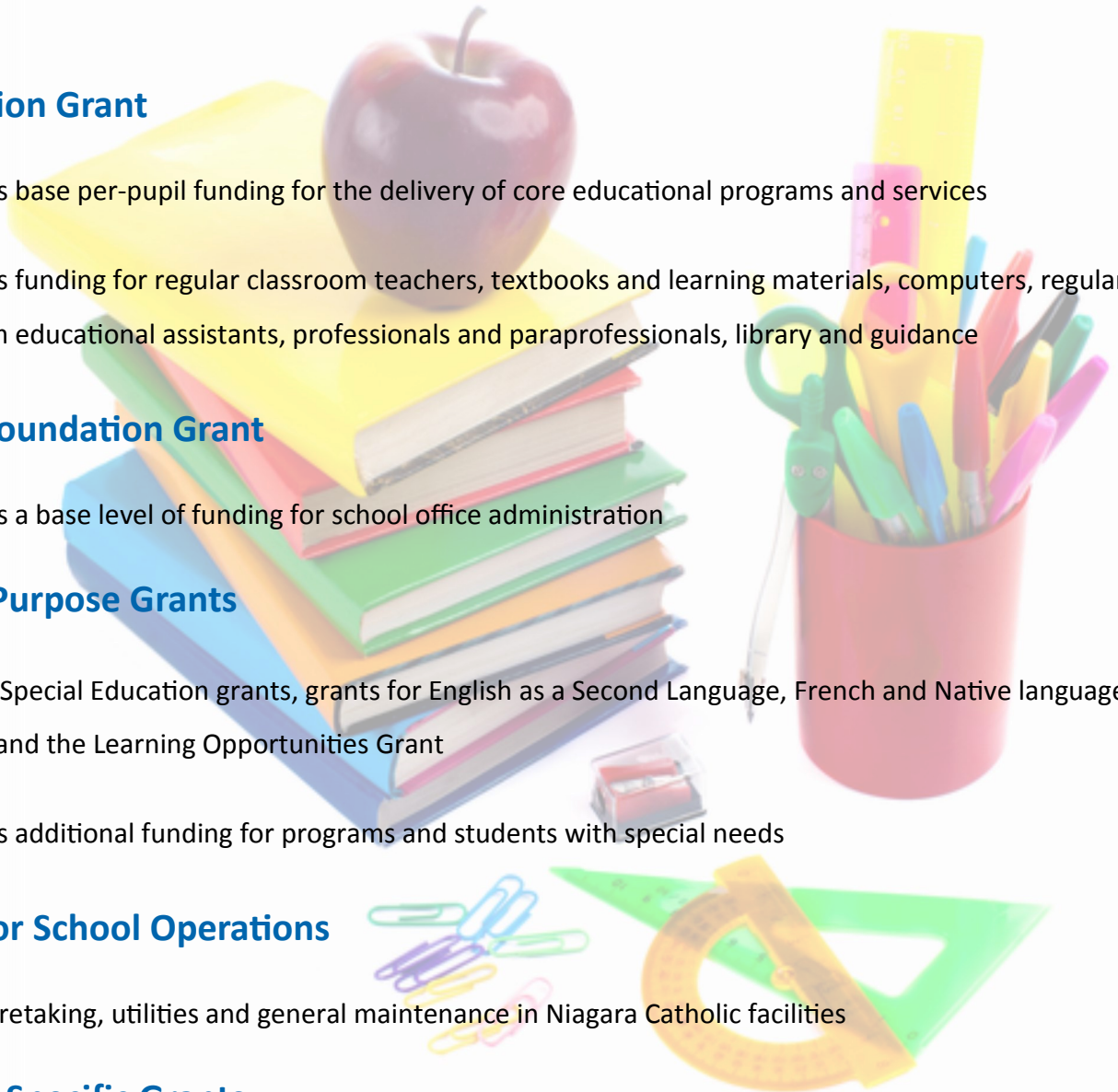
- Include Special Education grants, grants for English as a Second Language, French and Native language grants, and the Learning Opportunities Grant
- Provides additional funding for programs and students with special needs

## Grants for School Operations

- Fund caretaking, utilities and general maintenance in Niagara Catholic facilities

## Ministry Specific Grants

- Fund Ministry targeted initiatives and are usually one-time only grants



## 2020-2021 GRANTS FOR STUDENT NEEDS FUNDING

<b>GRANTS FOR STUDENT NEEDS</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>('000) thousands</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>VARIANCE</b>
Pupil Foundation	107,507	113,888	6,381
School Foundation	16,349	16,601	252
Special Education	29,518	29,507	(11)
Language Allocation	4,798	4,770	(28)
Rural and Northern	149	150	1
Learning Opportunities	2,736	2,720	(16)
Continuing Education Allocation	1,852	1,982	130
Teacher Qualification	31,189	26,134	(5,055)
Restraint Savings	(64)	(64)	0
New Teacher Induction	69	68	(1)
ECE Q&E	1,333	1,318	(15)
Transportation	10,932	10,869	(63)
Administration and Governance	7,125	6,297	(828)
School Operations & Maintenance	20,209	20,452	243
Community Use of Schools	285	277	(8)
Declining Enrolment	1,005	678	(327)
Indigenous Funding	450	405	(45)
Mental Health and Well-Being	0	712	712
Supports for Students Funds	0	2,312	2,312
Program Leadership Grant	0	905	905
Safe and Accepting Schools	388	0	(388)
Permanent Financing of NFP	117	117	0
Minor Tangible Capital Assets	(5,898)	(6,019)	(121)
Trustees' Association Fee	43	43	0
Total School Renewal Allocation	3,720	3,804	84
Capital Grants - Temporary Accommodations	363	415	52
Capital Debts Payments - Interest Payments	2,664	2,466	(198)
<b>Total Allocation</b>	<b>242,747</b>	<b>246,826</b>	<b>3,968</b>

# 2020-2021 REVENUE BUDGET



REVENUE BUDGET (‘000) Thousands	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET VARIANCE
Grants for Student Needs	197,105	200,360	3,255
Provincial Grants—Other EDU	1,500	1,672	172
Grants from Other Ministries	1,865	1,936	71
Local Taxation	43,037	42,442	(595)
School-Generated Funds	7,583	4,508	(3,075)
Amounts from Deferred Revenue			
Federal Grants and Fees	479	494	15
Investment Income	625	600	(25)
Fees for Individuals	1,200	600	(600)
Continuing Education			
Non-student Fees	1,338	1,197	(141)
Rental Revenue	249	180	(69)
Other Fees and Revenues	580	525	(55)
Amortization Deferred Capital Contributions	15,736	12,996	(2,740)
Use of Prior Year’s Accumulated Surplus	0	0	0
<b>Total Revenue Budget</b>	<b>271,299</b>	<b>267,514</b>	<b>(3,787)</b>

# 2020-2021 EXPENDITURES

The year-over-year increase in expenditures can be attributed to changes in salary benchmark costs, reduced pupil-teacher ratios and central contractual obligations. Staffing is the largest component of the budget, accounting for \$208.8M or 78% of the total expenditure budget.

The following represents expenditures summarized by specific type:

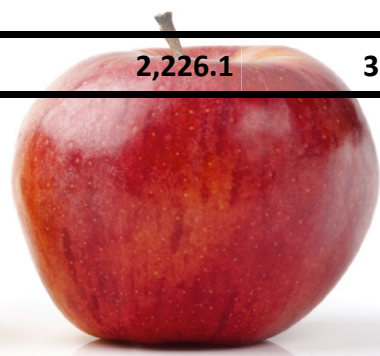
EXPENDITURE BUDGET ('000) Thousands	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET VARIANCE
Salaries	182,483	182,893	410
Benefits	29,565	30,305	740
<b>Total Salaries, Wages &amp; Benefits</b>	<b>212,048</b>	<b>213,198</b>	<b>1,150</b>
Staff Development	454	234	(220)
Supplies and Services	17,174	17,343	169
Interest Charges	3,217	2,822	(395)
Rental Expenses	788	780	(8)
Fees and Contract Services	13,205	13,288	83
Other Expenses	307	1,612	1,305
Amortization	16,103	13,364	(2,739)
Transfer to Other Boards	415	375	(40)
School Generated Funds	7,410	4,366	(3,044)
<b>Supplies and Other Expenses</b>	<b>59,073</b>	<b>54,184</b>	<b>(4,889)</b>
<b>Total Expenses by Type</b>	<b>271,121</b>	<b>267,382</b>	<b>(3,739)</b>



# 2020-2021 ANNUAL STAFFING



CATEGORY	BUDGET	BUDGET	BUDGET
	2019-2020	2020-2021	VARIANCE
<b>CLASSROOM INSTRUCTION</b>			
Classroom Teachers	1,228.9	1,212.8	(16.1)
Coordinators and Consultants	22.5	20.1	(2.4)
Education Assistants	303.4	310.4	7.0
Early Childhood Educators	93.0	93.0	0.0
Paraprofessionals, and Technicians	110.1	120.7	10.6
Library & Guidance	56.8	57.3	0.5
<b>TOTAL CLASSROOM INSTRUCTION FTE</b>	<b>1,814.7</b>	<b>1,814.3</b>	<b>(0.40)</b>
Board Administration	45.0	45.0	0.0
Director and Supervisory Officers	5.0	5.0	0.0
Trustees	10.0	10.0	0.0
Principals and Vice-Principals	75.3	72.8	(2.5)
School Office	92.1	92.1	0.0
School Operations and Maintenance	180.9	187.0	6.10
Transportation	0.0	0.0	0.0
<b>TOTAL NON-CLASSROOM FTE</b>	<b>408.3</b>	<b>411.8</b>	<b>3.5</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>2,223.0</b>	<b>2,226.1</b>	<b>3.10</b>





# SPECIAL EDUCATION FUNDING

Provincial funding for Special Education is restricted, and must be only be used to support students with special needs. Niagara Catholic has consistently spent more than its full grant for Special Education for many years. The Ministry announced changes to the Special Education High Needs Amount allocation starting in 2014-2015. In previous years, the High Needs Amount allocation was based on student claims information. In 2014-2015, funding moved to a statistical prediction model that uses the same allocation of funds to shift money among boards.

<b>SPECIAL EDUCATION GRANT</b> (‘000) thousands	<b>2019-2020 Annual</b> <b>Budget</b>	<b>2020-2021 Annual</b> <b>Budget</b>	<b>Variance</b> <b>Budget</b>
Special Education Allocation	28,706	28,701	(5)
SEA Per Pupil	947	450	(497)
<b>Total Allocation</b>	<b>29,653</b>	<b>29,151</b>	<b>(502)</b>

<b>SPECIAL EDUCATION EXPENSES</b> (‘000) thousands	<b>2019-2020 Annual</b> <b>Budget</b>	<b>2020-2021 Annual</b> <b>Budget</b>	<b>Variance</b> <b>Budget</b>
Classroom Teachers	7,415	7,073	(342)
Supply Staff	1,167	1,182	15
Education Assistants	16,144	17,101	957
Coordinators and Consultants	344	351	7
Professionals, Paraprofessionals	3,779	3,196	(583)
Textbooks and Supplies	775	775	0
Principals & Vice Principals	0	0	0
Computers	75	72	(3)
Amortization	0	0	0
<b>Total Expenses</b>	<b>29,699</b>	<b>29,750</b>	<b>51</b>

# ADMINISTRATION AND GOVERNANCE

The costs provided in the chart below represent the administration and governance of the Niagara Catholic District School Board. This includes costs associated with service areas such as Human Resources, Information Technology, Facilities Administration, Finance and Board and Corporate Services. The facility costs associated with the Catholic Education Centre are allocated to Board Administration.

Over the last several years, significant reductions have been made to assist in providing a balanced budget and compliance in Administration and Governance.

Revenues listed below include interest revenue, administration fees and Grants for Student Needs funding. These revenues and grants help to offset the administrative operating costs of the Board.

<b>BOARD ADMINISTRATION AND GOVERNANCE</b> (‘000) thousands	<b>2019-2020 Annual</b> <b>Budget</b>	<b>2020-2021 Annual</b> <b>Budget</b>
Salaries and Wages	3,851	3,967
Benefits	861	901
<b>Salaries, Wages &amp; Benefits</b>	<b>4,712</b>	<b>4,868</b>
Staff Development	88	92
Supplies and Services	1,253	1,271
Fees and Contracts	952	950
Other Expenses	109	109
Rental Expenses	93	93
<b>Supplies and Other Expenses</b>	<b>2,495</b>	<b>2,515</b>
<b>Total Expenses</b>	<b>7,207</b>	<b>7,383</b>



# TRANSPORTATION [nsts.ca](http://nsts.ca)

In 2007, Niagara Catholic and the District School Board of Niagara formed the Niagara Student Transportation Services of Niagara (NSTS) consortium. This transportation consortium is celebrating its 10th year in operation, and was formed to efficiently plan, maintain, and coordinate the operations of school bus routes across the Niagara Region.

In many urban and rural school boards transportation services is an increasing challenge. Provincial funding for transportation continues to be based on expenditure levels from 1997, with annual inflationary adjustments.

<b>TRANSPORTATION</b> (‘000) thousands	<b>2019-2020 Annual</b> <b>Budget</b>	<b>2020-2021 Annual</b> <b>Budget</b>	<b>Variance Budget</b>
Salaries and Wages	0	0	0
Benefits	0	0	0
Fees and Contracts	10,199	10,107	(92)
Other Expenses	292	285	(7)
Transfer to other Boards	375	375	0
<b>Total Transportation Expenses</b>	<b>10,866</b>	<b>10,767</b>	<b>(99)</b>





NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

2020-2021 ANNUAL BUDGET BOOKLET

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
SEPTEMBER 29, 2020**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
CALENDAR OF EVENTS – OCTOBER 2020**

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# OCTOBER 2020



Sun	Mon	Tue	Wed	Thu	Fri	Sat
Holy Childhood Walks throughout October				1	2	3
4	5	6	7 SEAC Meeting	8	9	10
11	12 Thanksgiving Day	13 SAL Meeting CW Meeting	14	15	16	17
18	19	20	21	22	23	24
25 Virtual Annual Pilgrimage	26	27 Policy Committee Meeting Board Meeting	28	29	30	31 Halloween